

**PROPOSAL SUBMISSION APPROVAL FORM**

After the Intent to Seek External Funding is approved, please submit this form with the final draft of the proposal one week prior to submission deadline (include the completed budget). If there are any questions, please contact Nick Richardson at nrichard@wagner.edu /ext. 4124.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Department/Office: \_\_\_\_\_ E-mail address: \_\_\_\_\_ Ext.: \_\_\_\_\_

Project Title: \_\_\_\_\_

Proposal request amount: \_\_\_\_\_ Proposal due date: \_\_\_\_\_

**FUNDING INFORMATION**

Source of Funding:  Corporation  Foundation  Federal  State  City

Organization/Agency: \_\_\_\_\_

Address: \_\_\_\_\_

Program Area: \_\_\_\_\_

Program Officer: \_\_\_\_\_

Phone number: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Have you made contact with this program officer?  Yes  No

**EXTERNAL COLLABORATORS**

\_\_\_\_\_

(Name, Title, Institution, Address, Phone Number)

**BUDGET INFORMATION**

Please check the following boxes, if appropriate, and attach a proposed budget:

Technology Costs:  Yes  No (equipment)

Facilities Costs:  Yes  No (construction, furnishings)

Personnel Costs:  Yes  No

Wagner College will be providing matching funds:  Yes  No

If yes, please explain: \_\_\_\_\_

\$ \_\_\_\_\_ Wagner College Account Name: \_\_\_\_\_

\$ \_\_\_\_\_ Total Amount Requested in this Proposal

\$ \_\_\_\_\_ Other Funding Sources – Explain: \_\_\_\_\_

\$ \_\_\_\_\_ Total Project Budget

**SIGNATURES FOR APPROVAL**

Principal Investigator/Author \_\_\_\_\_ Date: \_\_\_\_\_

Academic or Administrative Department Chair \_\_\_\_\_ Date: \_\_\_\_\_

Lily D. McNair, Ph.D., Provost and Senior VP for Academic Affairs \_\_\_\_\_ Date: \_\_\_\_\_

Angelo Araimo, Senior VP for Planning & Enrollment \_\_\_\_\_ Date: \_\_\_\_\_

Once the signatures have been collected, send a copy of this form and the final proposal to Nick Richardson, Professor, Chemistry.