Oral Communication [OO] [O] Skill Course Proposal Form

Department:	
Department Chair (name/signature/date):	
Course Number and Title:	
When do you want this course	e designation to go into effect?
This application is for:	intensive designation in oral communication [OO]
practic	e/exposure designation in oral communication [O]
Attach this form to the Curric	ulum Change form.
Attach a sample syllabus.	
	ia for the intensive designation [OO] and the tion, but respond only to the criteria for one proposed

The learning outcome goals of oral communication are to help students learn the skills of preparing "purposeful presentations designed to increase knowledge, to foster understanding, or to promote change in the listeners' attitudes, values, beliefs, or behaviors" (AAC&U Oral Communication VALUE Rubric, 2013).

Courses with an intensive designation in oral communication [OO] focus on sustained oral communication instruction, including feedback and revision, and culminate in a formal oral presentation. All courses with an intensive designation in oral communication [OO] must include at least two significant assignments in which the students receive detailed feedback from the instructor.

For an intensive designation in oral communication [OO], describe how the course fulfills these criteria:

1) Give examples of the course's formal, graded oral presentation assignments, including an approximation of how frequently students will complete them. (All courses must require at least four formal oral presentations of varying length, topic, and style, such as informative, persuasive, argumentative, or impromptu styles of presentation.)

- 2) Approximately how many minutes of formal, graded oral presentation will be required for each student? (All courses with an intensive designation in oral communication [OO] must require at least 20 minutes of formal oral presentation over the course of the semester.)
- 3) Describe the writing/drafting process for formal oral presentations.
- 4) Give some examples of informal or ungraded oral presentation assignments and any relevant in-class activities or instruction. Be sure to address not just how students will be instructed to develop their own speeches, but also to listen effectively to others. Further, how will the instructor encourage the community building amongst the students that is essential to oral communication itself?
- 5) Describe how students will learn and meet the oral communication research requirements, such as in-class or library instruction in finding and using appropriate sources (i.e. citation, bibliography).

Courses with a practice/exposure designation in oral communication [O] use public speaking and verbal interactions to support course content (beyond normal lecture or Q&A interactions).

For a practice/exposure designation in oral communication [O], describe how the course fulfills these criteria:

- 1) Give examples of the course's formal, graded Oral Communication assignments, including an approximation of their frequency. (All courses receiving a practice/exposure designation in oral communication [O] must require at least two formal oral presentation assignments of varying lengths.)
- 2) Approximately how many minutes of formal graded oral presentation will be required for each assignment? It is recommended that there be 7-10 minutes of graded oral presentation.
- 3) Describe a typical assignment where oral presentation is central to the assignment. Describe how students will be instructed in giving presentations and listening effectively to others.
- 4) Please describe any informal, ungraded speaking assignments or other forms of oral presentation practice.