

# BENEFITS ENROLLMENT FORM

New Hire |  Open Enrollment |  Qualifying Event |  Cancellation

## A. Employee Personal Information

Name (Last, First, MI)				Social Security Number	
Street Address			City	State	Zip
Home Phone	Work Phone	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Married <input type="checkbox"/> Single	<input type="checkbox"/> Divorced <input type="checkbox"/> Separated	Date of Birth / / Date of Hire / /

## B. Medical Coverage

Choose <b>ONE</b> Plan:	Single	Employee + Spouse	Employee + Children	Family	Monthly Deduction
<b>UMR \$0 Deductible PPO Plan</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Employee \$219.56 Employee + Spouse \$455.73 Employee + Children \$421.31 Family \$612.38
<b>UMR EPO Plan</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Employee \$153.83 Employee + Spouse \$334.18 Employee + Children \$302.36 Family \$456.19
<b>Waive Plan</b>	<input type="checkbox"/>				

## C. Dental Coverage

Choose <b>ONE</b> Option:	Single	Employee + Spouse	Employee + Children	Family	Monthly Deduction
<b>Cigna High Plan</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Employee \$44.41 Employee + Spouse \$105.17 Employee + Children \$109.55 Family \$122.39
<b>Cigna Low Plan</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Employee \$8.04 Employee + Spouse \$26.88 Employee + Children \$29.27 Family \$44.80
<b>Waive Plan</b>	<input type="checkbox"/>				

## D. Vision Coverage

Choose <b>ONE</b> Option:	Single	Employee + Spouse	Employee + Children	Family	Monthly Deduction
<b>VSP Vision Plan</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Employee \$11.90 Employee + Spouse \$19.04 Employee + Children \$19.43 Family \$31.33
<b>Waive Plan</b>	<input type="checkbox"/>				

*The benefit elections you make will remain in effect through December 31, 2019. You will not be able to change your elections during the plan year unless you experience a qualified change in status as defined by federal law.*

### E. Dependent Information

You must indicate dependents you want covered by your health or dental plans. Attach separate sheet for additional children.

Last Name, First Name, MI	Sex	Date of Birth	Social Security Number	Coverage		
				Medical	Dental	Vision
Spouse	<input type="checkbox"/> Male <input type="checkbox"/> Female	/ /		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child	<input type="checkbox"/> Male <input type="checkbox"/> Female	/ /		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child	<input type="checkbox"/> Male <input type="checkbox"/> Female	/ /		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child	<input type="checkbox"/> Male <input type="checkbox"/> Female	/ /		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child	<input type="checkbox"/> Male <input type="checkbox"/> Female	/ /		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child	<input type="checkbox"/> Male <input type="checkbox"/> Female	/ /		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child	<input type="checkbox"/> Male <input type="checkbox"/> Female	/ /		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### F. Medicare Questions

Are you or your dependent(s) covered by Medicare?  No  Yes (If Yes, please complete below)

Employee	Dependents
Medicare Part A HIC#                      Start Date	Medicare Part A HIC#                      Start Date
Medicare Part B? <input type="checkbox"/> No <input type="checkbox"/> Yes (If Yes...)      Start Date	Medicare Part B? <input type="checkbox"/> No <input type="checkbox"/> Yes (If Yes...)      Start Date

### G. Other Insurance Information

(If you or your dependents have other group medical or dental coverage, please answer the following:)

Medical <input type="checkbox"/> Employee <input type="checkbox"/> Dependents <input type="checkbox"/> N/A	Dental <input type="checkbox"/> Employee <input type="checkbox"/> Dependents <input type="checkbox"/> N/A
<b>Insurance Company:</b>	<b>Insurance Company:</b>
<b>Group Number:</b>	<b>Group Number:</b>
<b>Covered Dependents:</b>	<b>Covered Dependents:</b>

I have read the above statements and represent they are true to the best of my knowledge. If applicable, the children for whom I will be claiming dependent or child care expenses either reside with me in a parent-child relationship or are legally dependent on me for their support. I authorize my employer to deduct from my pay the necessary premiums (if any) to be withheld through payroll deduction and, where allowed, on a pre-tax basis, in equal installments throughout the plan year. This authorization is to remain in effect until I notify the company in writing to the contrary. Upon presentation of the original or a photocopy of this signed authorization, I authorize any medical professional, hospital, clinic, other medical or medically related facility, government agency, or other person or firm to provide information including copies of records concerning advice, care or treatment provided to me and/or my dependents including, without limitation, information relating to mental illness, use of drugs or alcohol, to the Company representatives involved in evaluating, determining or administering claims for insurance benefits for my dependents and me.

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### Employee Signature

Signature	Date
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### Employer Verification (To be completed by employer. Employer Signature Required.)

Signature	Date
Effective Date                      Policy Number	Plan Code(s)