#### The Horrmann Library Archives

#### **Edwin Markham Archive**

http://www.wagner.edu/library/embio

The Edwin Markham Archive houses the correspondence, manuscripts, and personalia of American poet Charles Edwin Anson Markham. Markham is best known for his poems 'The Man with the Hoe," and "Lincoln, the Man of the People." He had a wide and varied correspondence with luminaries of his age including Ambrose Bierce and Upton Sinclair.

#### **Wagner College Archive**

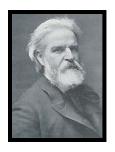
http:/www,wagner.edu/library/special

The Wagner Archive is dedicated to preserving the history and legacy of Wagner College by collecting, preserving, and making accessible materials documenting the history of the College and its growth and development into the renowned institution it is today. Collection contents include institutional documents, photographs, yearbooks, campus publications, and memorabilia.

Appointments for research and Archive Materials Usage Request Forms are available upon request.

http://www.wagner.edu/library wagner.archive@wagner.edu 718-420-4352

# Horrmann Library Archival Materials Usage, Citation and Publication Guide









Horrmann Library, Wagner College 1 Campus Rd, Staten Island, NY 10301

http://www.wagner.edu/library

email: wagner.archive@wagner.edu

phone: 718-420-4352

## Horrmann Library Archival Materials Usage, Publication and Reproduction Policy

All materials held in the Archives of the Horrmann Library are the property of Wagner College.

If you wish to copy, scan, or reproduce any images or text from the Archives collection you must contact the Archives staff (see contact information on the front of this brochure) and fill out the **Archival**Materials Usage Request Form, available on our website and by request.

All Archival materials reproduced, quoted from, or referred to in presentations, publications, articles, or websites require proper credit, and reproduction permissions are contingent upon an agreement to supply appropriate credit lines.

See **How to Cite Archival Sources** at right for examples of how to give credit when using sources from the Horrmann Library Archives.

#### **How to Cite Archival Sources**

The following are examples of appropriate citation for our archival material.

#### **PHOTOGRAPHS**

"Varsity Basketball Team," photograph. 1934. Wagner College Archive, Horrmann Library, Wagner College.

#### **CORRESPONDENCE & DOCUMENTS**

Coolbrith, Ina. Letter, 23 March 1916, to Edwin Markham. Edwin Markham Archive, Horrmann Library, Wagner College.

#### **NEWSPAPER CLIPPINGS**

"Howell Promises Giant Fans Razzle-Dazzle Football." Pittsburgh Daily Press, December 16, 1953. Scrapbook Collection: Wagner College Sports 1952-1953, Wagner College Archive, Horrmann Library, Wagner College.

### CONTENT FROM THE HORRMANN LIBRARY DIGITAL ARCHIVES

"Howell Promises Giant Fans Razzle-Dazzle Football," *Wagner College Digital Collections*, accessed March 7, 2012, http://wagner collections.omeka.net/items/show/5219.