Request for Letter of Recommendation:

Before submitting this request, please ensure the facility/institution you are applying to requires a letter – Many places now do this process electronically.

Student Name: ________________________________
Faculty Member: ________________________________
Position Applying for: ________________________________
Where: _______________________________________
_____________________________________

Attach Resume or list activities/clubs here at Wagner or in the Community:
_______________________________________________________________
_______________________________________________________________
_______________________________________________________________
_______________________________________________________________
_______________________________________________________________
_______________________________________________________________

List courses that you took with Professor:
_______________________________________________________________
_______________________________________________________________

Students: This form should be completed and e-mailed to the faculty member you are requesting a letter from.

Faculty members may e-mail a word version of the letter to nursing@wagner.edu if they need it to be placed on letterhead or if the student needs to pick up a hard copy otherwise they may e-mail a pdf version directly to the student.

SON – 12/2019