

# WAGNER COLLEGE

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EVELYN L. SPIRO SCHOOL OF NURSING



*Graduate*  
*Nursing Student Handbook*  
*2021 - 2022 Edition*

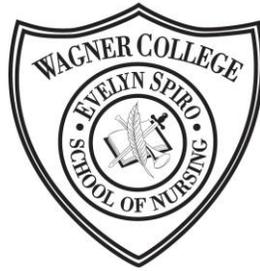
# WAGNER COLLEGE

## EVELYN L. SPIRO SCHOOL OF NURSING

### Table of Contents

Introduction (General Information and Accreditation) .....	3
Faculty, Administration & Staff .....	4
Mission .....	5
Objectives (Student Learning Outcomes) .....	7
Admission Requirements .....	7
Course Descriptions .....	8
Post Master’s Advance Certificate .....	13
Graduate Program of Study .....	14
Transfer of Credit.....	20
Grading Policy and Appeals.....	22
Disability Support Services .....	22
Mental Health Services.....	22
Student Physical Policy.....	23
Student Substance Abuse Policy.....	23
Writing Center.....	29
Honor Code.....	30
Civility Pledge.....	31
Sigma Theta Tau.....	33
Nursing Academic Honors/Awards and Student Representation.....	38
Certification Information .....	39
Frequent Asked Questions.....	40

# **The Evelyn L. Spiro School of Nursing at Wagner College**



## **Graduate Nursing Student Handbook**

Graduate Nursing Studies offered at Wagner College consists of a Masters in Nursing with a concentration in nursing education or family nurse practitioner, a Post Masters Certificate Program in family nurse practitioner and a Doctor of Nursing Practice.

The Masters and Certificate Programs have been re-accredited by the Accreditation Commission for Education in Nursing (ACEN), Atlanta, Georgia through 2024; Middle States Commission on Higher Education, Philadelphia, PA and registered with the New York State Education Department, Albany, NY. A member of the American Association of Colleges of Nursing, Washington, DC, The School of Nursing was honored as a National League for Nursing Center of Excellence (2012 - 2016).

This student handbook has been prepared to provide information specific to the Graduate Nursing Program. Since the School of Nursing follows most of the policies of the Wagner College Division of Graduate Studies, only policies that pertain specifically to Nursing Graduate Students are included in this handbook. Graduate Nursing Students complete the initial health report and proof of immunizations, but do not need current physicals unless they are taking courses that have a clinical component. Students should check the course requirements to be sure they have all required paperwork compiled before starting a course. Please refer to the Wagner College Undergraduate, Graduate Bulletin for policies not included in the School of Nursing Handbook.

In addition, please note for those students entering the clinical component of Family Nurse Practitioner track, there is a Preceptor Manual. In addition, the portfolio requirements will be explained in the course outlines for these clinical courses.

# WAGNER COLLEGE

## EVELYN L. SPIRO SCHOOL OF NURSING

### **Full-Time Faculty**

Patricia Tooker, DNP, RN, MSN, FNP	Dean, Associate Professor
Kathleen Ahern, Ph.D., FNP-BC, CNE	Director Graduate Nursing Studies, Professor
Aleksandra Zagorin, DNP, MA, ANP-C, GNP-C	Director of Undergraduate Studies, Associate Professor
Edna Aurelus, DNP, PMHNP FNP-BC, RN-BC	Associate Professor
Nancy Cherofsky, DNP, RN, FNP-BC, NP-C	Assistant Professor/ DNP Coordinator
Jane DeFazio, Ph.D., MSN, RN	Assistant Professor/Second Degree Nursing Advisor, Advisor to Master's Nurse Educator Students
Lorrie DeSena, DNP, FNP-BC, CNE	Associated Faculty
Annemarie Dowling-Castronovo, Ph.D., RN, MA-GNP-BC	Associate Professor,
Denise Gasalberti, Ph.D., RN	Associate Professor
Doris Korona, DNP, ACNP-BC, FNP	Associated Professor
Tinamarie Petrizzo-Hughes, RN, MS	Associated Faculty
Josephine Marcantonio, MS, RN, CPN	Associated Faculty
Margaret Terjesen, DNP, RN, FNP-BC,	Associated Faculty
Lisa Woody, MS, RNC-OB	Associated Faculty Level I Clinical Coordinator

### **Administration and Staff**

Catherine Boccanfuso, MS, RN, CNE	Nursing Resource Center Director, Clinical Simulation Certified, FT
Katharine Sheehan	Administrative Assistant/Office Manager Johns Hopkins Externship Administrator
Lynne Tyson	Clinical and Preceptor Placement Coordinator, Admission & Advisement Liaison, Secretary

## **Mission of the Nursing Program at the Masters Level**

The mission of the graduate nursing program is designed for professional nurses to prepare them to advance nursing knowledge and abilities generally and in a specific functional area. The master's curriculum is based on the philosophy of the School of Nursing and Wagner College. It is organized around key concepts of nursing, health, individual, and environment. Students in the program have the opportunity to expand their knowledge base, synthesize knowledge into new concepts and theories, test theories, create new ideas and processes, and apply them in nursing practice. Students are given the opportunity to learn strategies of leadership and change in order to improve nursing practice and the health status in a diverse society. The graduate student is prepared in the role areas of nurse educator or family nurse practitioner. The program prepares its graduates to actively participate in improving the delivery of safe, patient centered health care across the life span, conducting research for evidence based practice, and acquiring a foundation for doctoral study.

## **Philosophy of the School of Nursing**

The philosophy of the School of Nursing is to provide an educational program of study for professional nursing and for professional nurses. The academic program for undergraduates and graduates complements and is consistent with the mission of Wagner College.

Within the philosophy there are beliefs and practices which define the means to achieve the objectives and are expressed in the "community-based" approach to nursing education and practice.

## **Nursing**

Nursing is an art and a science, which provides an essential service to society by assisting and empowering individuals to achieve optimal health. As a caring profession, nursing promotes the health and well-being of society through the leadership of its individual members and its professional organizations. Professional nursing education provides critical thinking skills to assist professional nurses to become independent and collaborative practitioners who make clinical judgments and act with responsibility. The unique function of the professional nurse is to assist individuals and groups to foster health and health seeking behaviors.

Advanced practice registered nurses have acquired the knowledge base and practice experiences to prepare them for specialization, expansion and advancement in practice, (from ANP policy statement).

## **Health**

Health is a dynamic state of being which is formed by the individual's holistic responses to their environment. The optimum state of health is unique for each individual throughout the lifespan and is affected by the bio-psychological, spiritual, and socio-cultural influences on both one's internal and external environment.

## **Individual**

Human life has inherent value and dignity. Each individual is a unique, holistic being and an integral part of a family, the community, and socio-cultural systems.

Human beings are in continual interaction with the environment across the lifespan. Society is a cooperating group of individuals partnered with the community, whose individuality influences the development of organized patterns of relationships, interactions and rules which are responsible for the prevailing social order.

## **Environment**

Cultural values, beliefs, morals and experiences affect human beings' adaptation to the environment. Individuals are in continual interaction with the environment across their lifespan. Each individual has an internal environment consisting of all processes inherent to self. This internal environment is in a constant state of flux with the external environment, which encompasses interactions with people, places, objects and processes.

## **Objectives of the Nursing Program at the Masters Level**

### **(Student Learning Outcomes)**

In order to fulfill the purposes of the Wagner College graduate nursing program, the student must meet the following program objectives.

Upon completion of the program students will be able to:

1. Evaluate nursing practice as it influences the quality of services provided within the health care system.
2. Analyze nursing theories and strategies in practice to promote, restore, and maintain the optimum level of health of diverse populations across the life span.
3. Use research to improve evidence based nursing practice.
4. Function as catalysts for change in collegial roles with other health professionals to improve the health care delivery system.
5. Demonstrate leadership roles by functioning as: a.) nurse educators in collegiate nursing programs or staff development programs; or b.) family nurse practitioners.
6. Promote responsibility and accountability in themselves and others in their roles as educators and practitioners.

### **Additional Admission Requirements**

The following requirements for the Master of Science in nursing are in addition to those for all master's degrees.

1. Completion of an accredited baccalaureate program with a major in nursing including a course in nursing research.
2. A minimum overall undergraduate G.P.A. of 3.2
3. Current Registered Nurse License.
4. Demonstration, prior to the registration for clinical courses, of: a.) annual physical examination with current immunizations; b.) current malpractice insurance coverage.
5. For the Family Nurse Practitioner track, the applicant must submit documentation demonstrating current clinical practice.
6. Applicants who do not meet admission requirements have the opportunity to be individually evaluated.

**Degree Requirements:** Successful completion of 44/45 credits.

## **Course Descriptions:**

**NR609 Management of Common Conditions.** *Three credits.* This course focuses on the management of common conditions encountered by the advanced practice nurse in primary care. Emphasis will be placed on developing diagnostic reasoning skills and utilizing a holistic evidenced approach to clinical care. Prerequisite: NR 615. Offered spring semester.

**NR611 Theoretical Components of Nursing.** *Three credits.* The purpose of this course is to explore, discuss, and formulate concepts of individuals, environment, health, and nursing as they relate to nursing theories. Philosophical inquiry and historical trends, as a basis for theory development, are examined. Students examine knowledge from the sciences, humanities, and nursing and how it can be applied to nursing in education, administration, and advanced practice. Offered fall semester.

**NR615 Advanced Pathophysiology.** *Three credits.* This course focuses on the pathogenesis of common conditions affecting individuals and families as a basis for nursing primary care management. Offered fall semester.

**NR616 Advanced Health Assessment.** *Four credits.* **NR616C Advanced Health Assessment Lab.** 0 credits. Students develop sophistication in the ability to assess and evaluate subtle diagnostic cues in client populations across the life span. Emphasis is placed on enhancing students' clinical judgment. Offered spring semester. (Required Lab Experience.)

**NR617 The Advanced Practice Nurse.** *Three credits.* This course focuses on exploring issues relating to graduate nursing education and the advanced practice role. Contemporary concerns such as the politics of health care reform, the advanced practice nurse's usefulness and marketability, and the legal responsibility and accountability of the professional nurse in advanced practice are analyzed. Offered spring semester.

**NR621 Dynamics of Family Health Nursing.** *Three credits.* This course focuses on the primary care dynamics and needs of families. Psycho-socio-cultural, economic, spiritual, community, and educational paradigms are explored. Risk assessment and interventions are investigated and analyzed to promote the stability of a family's health status. Offered fall semester.

**NR622 Health Care Policy, Organization, and Finance.** *Three credits.* This course presents an overview of health care policy formulation, health care organization and financing. Nurses as health care providers, coordinators, and advocates will study the theories and competencies needed to function in a new and complex health care environment. Offered spring semester.

**NR623 Advanced Pharmacodynamics for Primary Care.** *Three credits.* Course content will focus on the pharmacological management of self-limiting episodic complaints and stable chronic disease states commonly managed by advanced practice nurses. Offered fall semester.

**NR624 Advanced Research.** *Three credits.* The components of research design, methodology, and statistical analysis are presented. The students develop the needed knowledge base to prepare them to conduct research studies. Prerequisite: NR 611. Offered spring semester.

**NR626 Teaching, Learning Methods for Nurse Educators.** *Three credits.* This course prepares the student for the role as faculty/teacher in nursing education or in staff development. Standards and competencies needed by nurse educators will be discussed. Content will include educational teaching/learning theories, adult learning strategies, identification and evaluation of clinical competencies, test and measurements, cultural competencies, and leadership and management techniques. The impact of technological advances on nursing education will be explored. Outcomes as a measurement of student learning and the concept of continued competencies will be examined. Offered spring semester

**NR631 Advancing Evidence Based Nursing in Practice and Education.** *Three credits.* This course offers students the knowledge and skills needed to collect, critically appraise, integrate, generate, and evaluate evidence for nursing practice. Prerequisite: NR 624. Offered fall semester.

**NR635 Curriculum Development.** *Three credits.* Issues and trends, which influence curricular decisions and development, are examined. Students acquire the knowledge and skills to design, develop, and evaluate a curriculum. Prerequisite: NR 611, NR626. Offered spring semester.

**NR641 Family Health Nursing I.** *Two credits.* This course is the first course in the supervised clinical experience for the family nurse practitioner role. The emphasis is on developing clinical judgment in the primary care setting through critical analysis of subjective and objective client data. The clinical experience consists of 200 hours plus a weekly seminar. Prerequisites: NR 611, 615, 616, 617, 623, Prerequisite or Co requisite NR 609 and NR 621. In addition, all students are required to show evidence of a current RN license, malpractice insurance, recent physical examination with titers, and proof of current health insurance. Students must see the professor prior to registration to arrange clinical experiences. Offered fall semester.

**NR643 Family Health Nursing II.** *Three credits.* This clinical course is a continuation of Family Health Nursing I. Students is afforded the opportunity to enhance clinical skills and judgments developed in the previous course. Supervised clinical practices in primary care settings with preceptors are maintained. The clinical experience consists of 200 hours plus a weekly seminar. Prerequisite NR 641. In addition, all students are required to show evidence of a current RN license, malpractice insurance, recent physical examination with titers, and proof of current health insurance. Students must see the professor prior to registration to arrange clinical experiences. Offered spring semester.

**NR645 Family Health Nursing III.** *Three credits.* This clinical course is a continuation of Family Health Nursing II. Students are afforded the opportunity to continue to enhance clinical skills and judgments developed in the previous courses. This is the last clinical course for the family nurse practitioner. At the end of this course students are expected to demonstrate competency in this role. Supervised clinical practice takes place in a variety of primary care settings with preceptors. The clinical experience consists of 200 hours plus a weekly seminar. Prerequisite: NR 643. In addition, all students are required to show evidence of a current RN license, malpractice insurance, recent physical examination with titers, and proof of current health insurance. Students must see the professor prior to registration to arrange clinical experiences Offered fall semester.

**NR653 Practicum in Teaching.** *Four credits.* Students are provided opportunities for individualized teaching experiences in nursing education settings. Nurse educators precept students into the roles and responsibilities of their positions. The teaching practicum includes 90 hours of experience plus a weekly seminar. Prerequisites: NR 615, 616, 621, 623, 626, 631, 635. Offered fall semester.

**NR655 Advanced Community Health Nursing** *3 credits.* This course focuses on advanced nursing practice with vulnerable individuals, families and populations within the community. Emphasis is placed on interventions appropriate for health promotion, maintenance and restoration utilizing national objectives for healthy populations. Students are provided with the opportunity to enhance their clinical skills and judgments within a population based context. This course includes a weekly seminar and 60 hours of clinical practice. Prerequisites. NR 611, 615, 616, 621, 623. In addition, all students are required to show evidence of a current RN license, malpractice insurance, recent physical examination with titers and proof of current health insurance. Students should see the professor prior to registration to arrange clinical experiences.

**NR693 Independent Study.** *One to four credits.* Course designed for independent advanced level study on a topic of the student's own choosing after advisement by sponsoring departmental faculty. Students may use this course to engage in collaborative research with faculty. Prerequisite: permission of advisor and of director of graduate nursing. Offered fall and spring semesters.

**NR 793 Master's Level Scholarly Project.** *Three credits.* This capstone course is the required scholarly project for all Master's Degree Track students in the School of Nursing. A weekly 2 hours seminar focuses on aspects of a final practice or teaching project that is developed to promote health, prevent illness and disability, and alleviate health disparities to a population in either a clinical practice setting. Small groups or independent student projects are permitted using theory to guide practice. Students who are at the completion of the Master's Degree are required to take this course. The final project is selected and planned by the student and the faculty and may be implemented during this course. The student completes the project, proposes expected outcomes, discusses a plan to disseminate the findings, and makes a formal scholarly presentation to faculty and peers at the end of the semester. NR631 Prerequisite or

Co-requisite. *Offered fall and spring semesters.*

**NR699 Summer Practicum Supervision.** 0 credits. This practicum affords the nurse practitioner student an opportunity to complete up to 75 hours of clinical precepted practice under the guidance of faculty. The hours may be applied towards the required clinical hours for NR643 or NR645. Students must have completed NR641 in order to participate in this practicum. (Fee applies)

**Additional Nursing Courses:**

**NR517G Comparative Healthcare Practices – Offered Periodically (1 unit)**

This course requires one week of travel during Spring Break to a practice site identified as a community in need of nursing intervention. There is a minimum of 35 theoretical, clinical and cross-cultural hours experienced at the practice site. Five hours of pre and post sessions include: theoretical foundation on the populations health/culture needs; debriefing and reflective learning. The practice site under the direction of course faculty in collaboration with a Non-Government Organization (NGO).

**NR591G Special Topics - Offered Periodically (1 unit/ 3 credits)**

This course allows for discussion and analysis of current issues and/or research in response to student and departmental interest.

**NR593G Independent Study - Offered Every Semester (0.5-1unit/1-3 credits)**

This course is for qualified seniors who may arrange to investigate a special problem. Permission of faculty advisor needed.

**NR595G Disaster Emergency Preparedness - Offered in Fall and Spring (1 unit)  
(Class meets for 6 weeks and 1 field trip)**

The NR 595 section G and section N1 Disaster & Emergency Preparedness course trains the nursing student in emergency management. This foundational course provides participants with a general overview of disaster events.

## **Post Master's Advanced Certificate Program for Family Nurse Practitioner Program of Study**

The Post Master's Certificate Program for Family Nurse Practitioner builds on an earned master's degree in nursing. The student completes 27 credits, inclusive of precepted clinical practice. Graduates completing this program will be certified by the New York State Education Department as Family Nurse Practitioners.

### **Admission Requirements**

1. Master's degree in nursing from an accredited program with a minimum G.P.A. of 3.2.
2. Current New York State licensure as a Professional Registered Nurse.
3. Malpractice insurance coverage.
4. Current immunization and physical examination.
5. Two (2) letters of reference attesting to applicant's current knowledge base, clinical competency and experiences, professional capabilities, and potential for successfully assuming an advanced practice role.
6. Current Curriculum Vitae/Resume.

An application can be obtained from the Graduate Admissions Office, Campus Hall.

### **Curriculum Schema of Courses**

NR609 Management of Common Conditions	3 credits
NR615 Advanced Pathophysiology	3 credits
NR616 Advanced Health Assessment	4 credits
NR617 The Advanced Practice Nurse	3 credits
NR621 Dynamics of Family Health Nursing	3 credits
NR623 Advanced Pharmacodynamics for Primary Care	3 credits
NR641 Family Health Nursing I	2 credits
NR643 Family Health Nursing II	3 credits
NR645 Family Health Nursing III	3 credits
Total	27 credits

## GRADUATE PROGRAM OF STUDY

### Core Courses for All Students

Course		Credits
NR611	Theoretical Components of Nursing	3
NR621	Dynamics of Family Health Nursing	3
NR615	Advanced Patho-Physiology	3
NR616	Advanced Health Assessment	4
NR622	Health Care Policy Organization and Finance	3
NR623	Advanced Pharmacodynamics for Primary Care	3
NR624	Advanced Research	3
NR631	Advancing Evidence Based Nursing in Practice and Education	3
NR793	Master's Level Scholarly Project	3
Elective		3
<b>Total Credits</b>		<b>31</b>

### Required Courses for the Educator Role

Course		Credits
NR626	Teaching and Learning Methods for Nurse Educators	3
NR635	Curriculum Development	3
NR653	Practicum in Teaching	4
NR655	Advanced Community Health	3
<b>Total Credits</b>		<b>13</b>

### Required Courses for the Family Nurse Practitioner Role

Course		Credits
NR609	Management of Common Conditions	3
NR617	The Advanced Practice Nurse	3
NR641	Family Health Nursing I	2
NR643	Family Health Nursing II	3
NR645	Family Health Nursing III	3
<b>Total Credits</b>		<b>14</b>

Masters in Nursing  
Curriculum Schema for Family Nurse Practitioner  
Full-Time Study, 5 Semesters  
\*\*Fall Entry\*\*

<u>Fall Semester</u>	<u>Credits</u>	<u>Spring Semester</u>	<u>Credits</u>
NR611 Theo Components of Nursing	3	NR617 Advanced Practice Nurse	3
NR615 Advanced Pathophysiology	3	NR616 Advanced Health Assessment**	4
NR623 Advanced Pharmacology	3	NR609 Management of Common Conditions	3
<b>Total</b>	<b>9</b>	<b>Total</b>	<b>10</b>

<u>Fall Semester</u>	<u>Credits</u>	<u>Spring Semester</u>	<u>Credits</u>
NR621 Family Dynamics	3	NR624 Advanced Research	3
Elective	3	NR643 Family Health Nursing II	3
NR641 Family Health Nursing I	2	NR622 Nursing Health Care Policy, Organization & Finance	3
<b>Total</b>	<b>8</b>	<b>Total</b>	<b>9</b>

<u>Fall Semester</u>	<u>Credits</u>
NR645 Family Health Nursing III	3
NR793* Master's Level Scholarly Project	3
NR631 Advancing Evidence Based Nursing in Practice & Education	3
<b>Total</b>	<b>9</b>

**Total Credits = 45**

\*Offered Both Semesters  
\*\* Includes Lab Component

Masters in Nursing  
Curriculum Schema for Family Nurse Practitioner  
Part-Time Study, 7 Semesters  
\*\*Fall Entry\*\*

<u>Fall Semester</u>	<u>Credits</u>	<u>Spring Semester</u>	
<b>Credits</b>			
NR611 Theo Components of Nursing	3	NR609 Management of Common	3
NR615 Advanced Patho-Physiology	3	NR616 Advanced Health Assessment**	4
<b>Total</b>	<b>6</b>	<b>Total</b>	<b>7</b>

<u>Fall Semester</u>	<u>Credits</u>	<u>Spring Semester</u>	<u>Credits</u>
NR621 Dynamics of Family Health Nursing	3	NR624 Advanced Research	3
NR623 Advanced Pharmacodynamics Primary Care	3	NR617 The Advance Practice Nurse	3
<b>Total</b>	<b>6</b>	<b>Total</b>	<b>6</b>

<u>Fall Semester</u>	<u>Credits</u>	<u>Spring Semester</u>	<u>Credits</u>
NR631 Advancing Evidence Based Nursing in Practice & Education	3	NR643 Family Health Nursing II	3
NR641 Family Health Nursing I	2	NR622 Nursing Health Care Policy, Organization & Finance	3
Elective	3		
<b>Total</b>	<b>8</b>	<b>Total</b>	<b>6</b>

<u>Fall Semester</u>	<u>Credits</u>
NR645 Family Health Nursing III	3
NR793* Master's Level Scholarly Project	3
<b>Total</b>	<b>6</b>

**Total Credits = 45**  
\*Offered Both Semesters  
\*\*Includes Lab Component

Masters in Nursing  
Curriculum Schema for Nurse Educator Role  
Full-Time Study, 5 Semesters\*\*  
\*\*Fall Entry\*\*

<u>Fall Semester</u>	<u>Credits</u>	<u>Spring Semester</u>	<u>Credits</u>
NR611 Theo Components of Nursing	3	NR616 Advanced Health Assessment**	4
NR615 Advanced Patho-Physiology	3	NR626 Teaching and Learning Methods for Nurse Educators	3
NR623 Advanced Pharmacology	3	NR624 Advanced Research	3
<b>Total</b>	<b>9</b>	<b>Total</b>	<b>10</b>

<u>Fall Semester</u>	<u>Credits</u>	<u>Spring Semester</u>	<u>Credits</u>
NR621 Dynamics of Family Health Nursing	3	NR635 Curriculum Development	3
NR631 Advancing Evidence Based Nursing in Practice & Education	3	NR622 Nursing Health Care Policy, Organization & Finance	3
Elective	3	NR655 Advanced Community Health	3
<b>Total</b>	<b>9</b>	<b>Total</b>	<b>9</b>

<u>Fall Semester</u>	<u>Credits</u>
NR653 Teaching Practicum	4
NR793* Master's Level Scholarly Project	3
<b>Total</b>	<b>7</b>

**Must enter in Fall Semester to complete coursework in Five Semesters**

**Total Credits = 44**

\*Offered each semester

\*\* Includes Lab Component

Masters in Nursing  
Curriculum Schema for Nurse Educator Role  
Part-Time Study, 7 Semesters  
\*\*Fall Entry\*\*

<u>Fall Semester</u>	<u>Credits</u>	<u>Spring Semester</u>	<u>Credits</u>
NR611 Theo Components of Nursing	3	NR616 Health Assessment Nursing**	4
NR615 Advanced Pathophysiology	3	NR622 Nursing Health Care Policy, Organization & Finance	3
<b>Total</b>	<b>6</b>	<b>Total</b>	<b>7</b>

<u>Fall Semester</u>	<u>Credits</u>	<u>Spring Semester</u>	<u>Credits</u>
NR621 Dynamics of Family Health Nursing	3	NR624 Advanced Research	3
NR623 Advanced Pharmacology Primary Care	3	NR626 Teaching and Learning Methods for the Nurse Educator	3
<b>Total</b>	<b>6</b>	<b>Total</b>	<b>6</b>

<u>Fall Semester</u>	<u>Credits</u>	<u>Spring Semester</u>	<u>Credits</u>
NR631 Advancing Evidence Based Nursing in Practice & Education	3	NR635 Curriculum Development	3
Elective	3	NR655 Advanced Community Health	3
<b>Total</b>	<b>6</b>	<b>Total</b>	<b>6</b>

<u>Fall Semester</u>	<u>Credits</u>
NR653 Practicum in Teaching	4
NR793* Master's Level Scholarly Project	3
<b>Total</b>	<b>7</b>

**TOTAL CREDITS = 44**

\*Offered both semesters

\*\* Includes Lab Component

Post Master's Advanced Certificate Program  
For Family Nurse Practitioner  
Curriculum Schema of Courses

<b><u>Fall Semester</u></b>	<b><u>Credits</u></b>	<b><u>Spring Semester</u></b>	<b><u>Credits</u></b>
NR615 Advanced Patho-Physiology	3	NR609 Nursing Management of Common Conditions	3
NR621 Dynamics of Family Health	3	NR616 Advanced Health Assessment Nursing**	4
NR623 Advanced Pharmacodynamics for Primary Care	3	NR617 The Advanced Practice Nurse	3
<b>Total</b>	<b>9</b>	<b>Total</b>	<b>10</b>

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<b><u>Fall Semester</u></b>	<b><u>Credits</u></b>	<b><u>Spring Semester</u></b>	<b><u>Credits</u></b>
NR641 Family Health Nursing I	2	NR643 Family Health Nursing II	3

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<b><u>Fall Semester</u></b>	<b><u>Credits</u></b>
NR645 Family Health Nursing III	3

**TOTAL CREDITS = 27**

\*\*Includes Lab Component

## **Transfer of Credit**

The approval of the Graduate Program Director is required for all transfer credits. Numbers of credits accepted from accredited graduate schools may vary among departments. Grades below the B-level are not acceptable for transfer. Students wishing to take courses at another college for transfer to their graduate record at Wagner College need to obtain written approval from the Graduate Program Director before registering for such courses. No 500-level course taken as part of an undergraduate program may be transferred into a graduate program. The School of Nursing allows up to 12 credits to be transferred into the Graduate Program as well as the Post Master's Certificate Program. The courses for which credit is to be received must be congruent with a course in the nursing program. In situations where the student has a previous master's degree in a health related field, is a registered nurse and is applying for the master of science as a second master's, transfer credits up to 12 may be allowed if the courses are comparable to program courses. Evaluation of courses from a master in nursing degree to be applied to the Post Master's Certificate is individually evaluated. Courses such as pathophysiology, advanced health assessment and pharmacology are the courses that are frequently transferred in for the Post Master's Certificate if course objectives and content are comparable. In cases where a Post Master's Applicant has graduated more than five years prior validation of previous knowledge may be required for courses such as advanced health assessment, pharmacology and pathophysiology due to the fact that these courses provide the foundation for the nurse practitioner role.

## Graduate Application for Course Transfer Approval

**Instructions:**

- Fill in the following form and submit to the Graduate Director of Nursing.
- Use one form for each course for which you are requesting transfer credit.
- Attach a copy of the syllabus for each course submitted for credit transfer.
- More than one prior course may be submitted for one Wagner College course.
- A grade of B or higher is required for courses to be approved for credit transfer.
- A transcript must accompany this request.
- 

**Name:** \_\_\_\_\_ **Student ID** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

Wagner College Course Number	Credits	Course Name
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Previous Course #	Course Name	School where course was taken
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Previous Course #	Course Name	School where course was taken
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Previous Course #	Course Name	School where course was taken
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**Reviewer:** If not approved, briefly state why the prior course is not equivalent.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Program Director's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approved and Sent to Registrar on: \_\_\_\_\_  
Date

## **Grading Policy**

All graduate students are required to maintain a cumulative index of 3.0 or higher. A cumulative index of 3.0 or higher is required for graduation. A grade of B or higher is required for the following master's level nursing courses; NR615 Advanced Pathophysiology, NR616 Advanced Health Assessment, NR623 Advanced Pharmacodynamics for Primary Care and NR609 Management of Common Conditions. If a B or better (83, 84, 85, 86) is not achieved in any of these four courses, they must be repeated. A grade of C+ = (77, 78, 79) or higher must be achieved in all other graduate nursing courses. For courses that do not require a B, a grade received that is lower than a C+ must be repeated. No more than 2 courses may be repeated and each course may be repeated only once. Students will not be permitted to continue graduate study if they have received grades C+ or lower for more than three different courses. Grade appeals that cannot be resolved with the professor or with the Graduate Nursing Director or Dean, may refer to the "Appeal of Grades" section of the Undergraduate and Graduate Bulletin.

## **Policies and Procedures for Disability Support Services**

Wagner College has a continuing commitment to providing reasonable accommodations for students with documented disabilities. Like so many things this Fall, the need for accommodations and the process for arranging them may be altered by the COVID-19 changes we are experiencing and the safety protocols currently in place. Students with disabilities who may need some accommodation in order to fully participate in this class are urged to contact the Disability Services Office as soon as possible to explore what arrangements need to be made to assure access. During the Fall, 2021 semester, the Disability Services Office can be reached by contacting Dina Assante by email [dassante@wagner.edu](mailto:dassante@wagner.edu), or phone 718-390-3278.

## **Mental Health Services**

Wagner College strives to accommodate the mental health needs of our community. The Center for Health and Wellness is equipped with the necessary staff to accommodate those needs. All services are confidential and free of charge. Appointments are made by calling the office at (718) 390-3158.

## **Student Physical Examination Policy**

The health policy for all Wagner College students is explained in the College Bulletin. All new students entering Wagner College must submit the required Student Health Services documents. New masters and doctoral students are only required to comply with the College Health Policy as they are not in clinical courses. All masters and doctoral students must have a yearly physical prior to any clinical courses. It is **mandatory** that all students utilize **EG Healthcare** for all nursing school physical documentation and clearance. Students will **NOT** be allowed to attend class or clinical if physical/clearance is not complete. **PLEASE NOTE: Physicals from other providers will not be accepted.**

Each student must comply with this policy in order to fulfill contractual agreements made with clinical agencies. If a student experiences a change in health status, a note must be submitted from the student's physician stating that a student's health status is such that full participation in clinical nursing practice is possible. All students must have their own personal health insurance.

## **STUDENT SUBSTANCE ABUSE POLICY**

### **Purpose**

The School of Nursing recognizes the importance of educating its students about the problems of substance abuse because this significant health risk, and in many cases, criminal matter, is unfortunately prevalent among healthcare providers. Aside from impacting upon the personal and psychological integrity of the abusers, substance abuse may significantly impact the ability of healthcare providers to administer safe, competent patient care. Recognizing that substance abuse is both a disease and a professional hazard, the School of Nursing has incorporated substance abuse topical content areas into its Program. The School of Nursing has likewise established this substance abuse policy.

This policy impacts upon and augments the student's ability to maintain personal and professional integrity, and facilitates the student's success both clinically and didactically. It promotes a healthy learning environment for the student. In the clinical setting, this policy enhances patient safety. It also fosters the development of professional nurses who are well educated about the prevalence and adverse outcomes of substance abuse.

### **Substance Abuse Policy**

This policy applies to all students who have matriculated in the School of Nursing. Any unlawful

possession, use, manufacture, distribution, diversion, or improper use of any substances by any student in the School of Nursing may constitute removal from clinical and/or cause for termination from the program. In addition, no student may consume or be under the influence of, or be in the possession of alcohol at any time the student is in the classroom and/or performing clinical duties. Improper use of alcohol may also constitute removal from clinical and/or cause for termination from the program. Students must also comply with all local, state, or federal laws and regulations controlling the possession, manufacture, use, or distribution of controlled or illegal substances and alcohol. Students must also adhere to all Wagner College policies as outlined in the Wagner College Student Handbook.

In addition, there are circumstances in which students may need to take over-the-counter or prescribed medications that have the potential to impair their performance or personal behavior. As such, all students are responsible for being aware of the effect these

medications may have on performance and must notify the Dean of the School of Nursing, Program Director or faculty within 72 hours prior to clinical attendance or drug testing about the use of any medication that could impair performance or has the potential to influence a drug screen.

Failure or refusal to comply with the substance abuse policy may be grounds for disciplinary action, including dismissal from the program. Any attempt to delay, hinder, or tamper with any testing or to alter the results of testing will be considered a refusal to comply with this policy. In addition, failure or refusal to comply with any aspect of the substance abuse policy may be reported to the Office of Student Conduct for possible disciplinary action in accordance with the college's Student Conduct Policy (pgs. 77 and 80 of the Wagner College Student Handbook.)

## **Procedures**

### **I Drug Testing**

Many clinical training sites, or institutions in which human research is being conducted, require that students undergo drug testing, similar to what is required of their employees, prior to placement at the sites. Therefore, all students involved in clinical practice settings, whether for clinical education purposes or for the recruitment of research subjects and/or the collection of research data, will need to undergo drug testing prior to working at clinical sites.

In addition, during enrollment in the School of Nursing, a student may be required to undergo drug or alcohol testing for cause when the Dean of the School of Nursing, Program Director or faculty determines there is reasonable suspicion that the student is impaired due to illegal drug

or alcohol use, or the use or misuse of prescribed or over-the-counter medications based upon, but not limited to the following examples: unusual or aberrant behavior or patterns of abnormal or erratic behavior; physical symptoms of impairment; arrest or conviction for a drug or alcohol related offense; evidence of drug tampering, drug diversion, or misappropriation; direct observation of drug use or discrepant drug counts; alterations in student clinical and/or didactic performance that may not be attributed to other causes; following a work-related injury or illness, with evidence that it may have been related to use of a controlled substance; observation of poor judgment or careless acts which caused or had the potential to cause patient injury, jeopardize the safety of self or others, or resulted in damage to equipment.

## **II Reporting**

A faculty or staff member who suspects possible substance abuse by a student must report the suspicious behavior to the Dean of the School of Nursing, who will then immediately contact the Program Director and faculty. Any faculty member with evidence that an enrolled student has engaged in clinical care of patients and families or participated in class room work while impaired may also report their observations to the Colleges Office (Dean) of Student Conduct.

A student who suspects possible substance abuse or a violation of this policy by another student has the responsibility to report this information. A report can be made to the student's faculty advisor and/or Program Director, or the Dean of the School of Nursing. The identity of the individual making the report will be kept confidential to the greatest extent possible consistent with the need to investigate the report and subject to legal requirements.

Any student arrested or convicted of violating any federal, state, or local law pertaining to the manufacture, possession, sale, use, or distribution of a drug or alcohol or misuse of prescribed medications must report this event to the Dean of the School of Nursing who will then consult with the Colleges appropriate senior staff member(s).

## **III Testing Procedure**

Drug and alcohol testing required by the School of Nursing will be conducted utilizing the following measures:

- A. The student must be tested at a facility approved by the School. Urine Drug Screen results will not be accepted from other facilities other than EG Healthcare.
- B. The student must fully comply with the testing facility's methods and procedures for

collecting samples

- C. The test shall screen for the use of the controlled substances (examples listed in Appendix I) or any other controlled substances that are suspected of being abused or used by the student.
- D. Urine, serum, hair, and saliva analysis or a combination of these may be tested.
- E. The student will disclose any prescribed or over-the-counter medications, as well as any dietary habits that could modify testing results.
- F. Urine Drug Screen (UDS) results will not be accepted from testing sites other than EG Healthcare. Prior to urine sample collection, students have the opportunity, but are not required, to disclose the use of prescription medications they believe may result in a positive test.

A "negative dilute" result is considered to be an inadequate specimen. If results of a drug screening are determined to be "negative dilute", the student will be required to return to EG HealthCare for a blood serum testing within 24 hours.

If the serum comes back positive for illegal substances, the student WILL NOT BE CLEARED for clinical experiences and will not be permitted to attend the didactic portion of a course. The student will have a meeting scheduled with the Dean who will then instruct the student on the next steps.

\*The student is responsible for all costs associated with additional screening and testing.

- G. If the accuracy of a positive test is disputed by the student, the student may request a retesting of samples by the facility; however, the cost of all the testing would be borne by the student. Testing done outside the appropriate window of time will not be considered valid.
- H. Substance abuse is verified if either: (i) the positive test result is not disputed, or (ii) if the student-requested retest is positive.
- I. If the test is inconclusive, the screening will be treated as positive until definitive analysis by alternate testing is accomplished. During this time the student will be not permitted to have any contact with patients and families but may be allowed to attend classes,

pending the approval by the Dean of the School of Nursing.

- J. The testing facility will make a final report of the test results (positive, negative, or inconclusive) to the Dean.
- K. A student who is required to and submits to drug and alcohol screening will be expected to authorize the release of the results to the School of Nursing and other relevant College offices.

All interim actions including requiring the student to undergo drug or alcohol testing, to refrain from clinical contact with patients and families, or to refrain from attending classes will be determined by the Dean, Program Director and faculty in consultation with other college experts. A student who refuses to submit to testing will be regarded as having voluntarily relinquished his/her clinical responsibilities. Any attempt to delay, hinder, or tamper with any testing or to alter the results of testing will be considered a refusal to submit to testing and may result in an inference of impairment and/or a violation of this policy.

### **Confidentiality**

The requirement that a student be tested, as well as the test results, will remain confidential and disclosed only to those individuals within Wagner College or an affiliated clinical site with a need to know or as required by law. Upon written request, students will be provided a copy of test results. As required by law, graduate and doctoral students who have been suspected of substance abuse will be reported to the appropriate State Boards of Nursing where the student is currently licensed.

### **III Review by Academic Standards and Progressions Committee**

Once evidence has been gathered documenting the use or suspected use of controlled substances and/ or impairment, the student's case will be discussed by the faculty directly involved, the Program Director and the Dean of the School of Nursing. Careful consideration of all evidence to determine next steps including removal from clinical, leave of absence, and/or dismissal from the program. A student who is suspected of violating this policy may submit written information to the Committee for their review.

### **IV Voluntary Self-Disclosure**

Students who voluntarily self-disclose a substance or alcohol abuse problem to a faculty member, academic advisor, Office of Student Health and Wellness Services staff member, prior

to a positive drug/alcohol test result, and who are willing to enter in and complete an appropriate program of treatment may request a medical leave of absence while she/ he undergoes treatment. In consultation with her/his health care provider and providers from the College (Counseling and Psychological Services and/or the Student Health Service), a treatment program will be identified and the student will be assisted in entering it. The student must sign appropriate College forms providing designated providers (Counseling and Psychological Services and Student Health Services) to communicate with the student's private providers about her/ his recovery status and with the School of Nursing.

## **V Treatment and Counseling Resources**

Students who are concerned that they may have a substance or alcohol abuse problem are encouraged to seek appropriate assessment, treatment, and counseling from qualified health care professionals.

The following websites are a list of some treatment and counseling services that are available to students:

American Association of Nurse Anesthetists Peer Assistance [www.aana.com/peerassist.aspx](http://www.aana.com/peerassist.aspx)  
Alcoholics Anonymous [www.alcoholic-anonymous.org/](http://www.alcoholic-anonymous.org/) American Society of Addictive Medicine  
[www.asam.org](http://www.asam.org) Narcotic Anonymous <http://wsoinc.com/>

National Directory of Drug and Alcohol Abuse Treatment Programs <http://dasis3.samhsa.gov/>  
National Institute on Alcohol Abuse and Alcoholism [www.niaaa.nih.gov](http://www.niaaa.nih.gov)

## **VI Reentry into the Academic and Clinical Environment**

Return from medical leave of absence will be considered by the Dean of the School of Nursing and the Associate Dean of the Center for Academic Advisement and Career Engagement at Wagner College.

Re-entry to the School of Nursing will be determined in consultation with the Counseling and Psychological Services and Student Health Services offices. Depending upon the length of absence from the program, the student may be required to restart the clinical and didactic components of their plan of study. Alternatively, the student may only be required to repeat specific semesters of clinical and didactic study, based on the decision of the Dean.

Students who have tested positive without due cause will be subjected to a repeat test within 24 hours. If deemed negative the student's progression in the School of Nursing will be determined by the Dean upon consultation with the student, completion of a college-wide substance abuse

lecture series, and a signed consent (Appendix II) by the student agreeing to random testing (hair sample) in the event that they are exhibiting symptoms of impairment due to alcohol or illegal drug use.

Students who have a second positive drug screen without disclosing a prescription or over-the-counter medications are subjected to immediate dismissal from the School of Nursing.

### **Writing Center**

The goal of the Writing Center is to help you become a better writer. Our trained peer tutors are excited to discuss writing with you. We can provide feedback at any stage of the process from brainstorming and outlining to drafting and revising. The Writing Center will be offering both in person and virtual sessions for the Fall 2021 semester. Our virtual sessions will be conducted online, synchronous (real time) through Zoom. The physical Writing Center is located on the first floor of the Horrmann Library. Look for the glass-walled meeting space, directly to the right of the library entrance. You can make an appointment during our operating hours: <https://wagner.mywconline.com/>

For information about making appointments:

<http://wagner.edu/cace/files/2015/09/WAGNER-WRITING-CENTER-SCHEDULING-INSTRUCTIONS.pdf>

# Honor Code for the Student Body of Wagner College

We the students of Wagner College, in order to reflect the atmosphere created by the high standards of the Wagner College Administration & Faculty, and the upstanding moral character of Wagner College Student Body, hereby affirm the following:

That we seek an environment in which we can learn and prosper based on our own merits and be judged fairly and impartially. By holding ourselves and our fellows accountable for the integrity of their work, the Honor Code raises the profile and renown of our institution. We recognize that, as a community, it is our responsibility to maintain the name and standards of our institution and pledge to see that this standard is upheld by ourselves and each other.

The Standards of the Honor code are as follows:

- Cheating on exams, quizzes, and oral reports including unauthorized use of notes, suggestive aids, study material, and conversing with fellow students during the aforementioned is not allowed.
- Plagiarism of materials, including any graded assignment but not limited to copying another's paper or reports or allowing another student to copy from your papers or reports, is prohibited.
- Submission of the same work for two or more courses must follow the guidelines of the instructors involved in compliance with the Wagner Student Academic Honesty & Integrity Handbook.
- Use of any payment to a third party or the receipt of money from another in return for services rendered for the creation of intellectual property under another's name is strictly prohibited. All parties involved will be penalized in accordance to the proper oversight committee rulings.
- Collaboration on assignments (e.g. take-home exams and academic papers) that is not specifically authorized by the professors involved will be considered a violation of the Honor Code.
- It is the responsibility of the students to report any and all clear violations of this code to the Academic Honesty Committee or to the Professor of the course involved. Students with direct knowledge of an infraction of the Honor Code are compelled to report these violations in a timely manner. In not doing so, the student shall be considered to be in violation to the duties outlined in this Honor code.

This Honor Code shall be reviewed and assessed by the SGA on a regular basis for any changes or revisions.

## Honesty Statement

By signing this statement, I, affirm that I have read, understood, and am responsible to uphold the Wagner College Honor Code.

Signed: \_\_\_\_\_ Print Name: \_\_\_\_\_

## **CIVILITY PLEDGE**

The faculty at Evelyn L. Spiro Graduate School of Nursing, holds human civility to be the utmost of importance in addition to your student learning needs. The graduate faculty understands that students may have added stress from their work, life, personal health and family responsibilities, but we the faculty, want to convey that stress of any kind is not a reason to act uncivil to others, including your peers, Wagner administrative staff and faculty. Communication to a graduate faculty member (the lead professor in the course you are enrolled in, or graduate director) on any undue stress you may be going through, is the key to avoiding uncivil behavior and negative outcomes during your course of study in the program. The Wagner administrative staff and faculty seek to promote a culture of civility and professional standards of respect as outlined in the ANA's Code of Ethics for Nurses with Interpretive Statements.

Examples of student incivility include being rude to fellow students, Wagner nursing administrative staff, the graduate lead or adjunct professor/professors, Graduate Director or Dean, discourteous or inappropriate comments, being uncooperative or disengaged in class, arriving late to class or leaving early, talking on your phone or to another student while the professor is teaching, texting in class or using social media during class, distracting eating in class, poor hygiene, or sleeping in class. Not answering emails from the professor or graduate administrative staff in a timely manner (48 hours). Any form of racism including race, ethnicity and gender towards another student, administrative staff member or faculty member will never be tolerated and is considered unconscionable uncivil behavior. Administration violations of student uncivility include Dishonesty; false accusations or information; forgery; alteration or misuse of any university document, record, or identification. Disorderly conduct such as actions that disrupt the academic process, failure to comply with directions of authorized university officials. Cheating on exams including any copying or photography of exams, plagiarism, and fabrication.

Actions that could lead to criminal conduct and uncivility charges include threats of violence to other students, faculty or one's self. Any action or actions that endanger others in the college community, physical or verbal abuse, even a one-time occurrence, any conduct that is lewd, indecent or obscene can be held to criminal incivility. Any possession of alcohol, illegal drugs or firearms will be considered criminal incivility in addition to theft, intimidation,

harassment or stalking.

The faculty at the Evelyn L. Spiro School of Nursing pledges to uphold human-student civility and respect to each individual student enrolled in the program. The faculty holds human civility to all individuals as high as we hold our standards of teaching.

By signing this pledge, you the graduate student, understand the importance of human civility while enrolled in the Wagner College Nursing graduate program.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Reference: The second, third, and fourth paragraphs were adapted from Chapter 15 in the text Billings, D. & Halstead, J. (2019). *Teaching in Nursing, Managing Student Incivility and Misconduct in the Learning Environment*. Elsevier: New York.

American Nurses Association. (2015). *Incivility, Bullying, and Workplace Violence. Position Statement*, July 22, 2015. Retrieved from: <https://www.nursingworld.org/~49d6e3/globalassets/practiceandpolicy/nursing-excellence/incivility-bullying-and-workplace-violence--ana-position-statement.pdf>

**Sigma Theta Tau – National Honor Society of Nursing**  
**Epsilon Mu Chapter**

**Epsilon Mu Chapter of Sigma Theta Tau - The Nursing Honor Society**

The Nursing Honor Society's efforts focus on academic and professional enrichment programs and informational resources for advanced nursing education. The Wagner College Honor Society became chartered in 1981 as the Epsilon Mu Chapter of Sigma Theta Tau, The International Honor Society in Nursing. Sigma Theta Tau is a member of the American College of Honor Societies. The mission of the Honor Society of Nursing, Sigma Theta Tau International is to support the learning, knowledge, and professional development of nurses committed to making a difference in health worldwide.

Membership requires outstanding academic achievement and ability in nursing. Sigma Theta Tau recognizes superior achievement and is committed to the support of nurse scholars, researchers, and leaders.

Eligible students are invited to be a member of STTI, Epsilon Mu, based upon successful completion of requirements stated above.

Credentials demonstrating academic achievement and leadership are requested.

Both undergraduate and graduate students are encouraged to attend the annual Collaborative Research/Evidence Based EXPO sponsored by Epsilon Mu and submit proposals.

Application consists of:

1. An online application, with fee(s), is to be submitted directly to Sigma Theta Tau International (STTI).

Requirements:

Students with 12 credits or more. (Electives are acceptable).

Achieve a grade point average of at least a 3.5 on a 4.0 grading scale or the Equivalent.

## **Nursing Academic Awards/Honors**

The following awards/honors are given out annually to Graduate students at the Graduate Recognition Reception:

Outstanding Academic Achievement - Nurse Educator

Outstanding Academic Achievement - Family Nurse Practitioner

Highest Academic Achievement - Nursing Program

Constance Byron Award – Academic merit, leadership qualities, tenacious spirit, thoughtfulness and caring for others.

Annamarie C. Sortino Nurse Educator Award – (awarded by Epsilon Mu Chapter of Sigma Theta Tau) in recognition of creative and scholarly achievements.

Marie Pickett Award (named for Dr. Nancy Cherofsky's mother) - outstanding community service and a role model in the community.

## **Student Representation**

Student representatives shall volunteer, on a rotation basis, to attend monthly departmental faculty meetings. Graduate students are represented by students serving as Graduate Assistants for the year.

Students may participate in town halls when offered with the Graduate Director, and may be represented at the college level GSA and in the departmental GNA. They are also members of the Graduate Student Nurse Academy.

## **Information for Nurse Practitioner Students**

1. New York State Certification is obtained through the Office of Professions, New York State Education Department.

### **General Requirements for New York State certification as a Nurse Practitioner**

To use the title "Nurse Practitioner" in New York State you must be certified.

To be certified as Nurse Practitioner in New York State you must:

- have a currently registered New York State license as a Registered Professional Nurse (RN); and
- meet education requirements.

Applications for certification as a Nurse Practitioner in New York State can be obtained at:

**<http://www.op.nysed.gov/prof/nurse/nurseformsnp>. The student completes this form and sends in directly.**

Additionally, in order to register with New York State as a Nurse Practitioner you must certify your education from an accredited NP program. This form can be obtained at:

**<http://www.op.nysed.gov/prof/nurse/nurseformsnp>. This form must be signed and sealed by the Registrar of the College. This form is sent in by the School of Nursing after you have completed the front part.**

In your last clinical course, you will receive additional explanation on obtaining your certification in New York State.

2. National Provider Identification Number:

**You are not required to obtain a National Provider Number. However, it is strongly advised that you do so as it may be required by an employer and is needed for reimbursement.** The objective of the proposed National Provider Identifier system is to assign a unique national identifier number to each and every provider of Medicare health care services - individuals, organizations and groups. This includes

physicians, nurses, nurse practitioners, dentists, pharmacists, physical therapists, physician group practices, acute care hospitals, long-term care facilities, outpatient facilities, nursing home facilities, hospices, home health agencies, ambulance service providers, clinical laboratories, durable medical suppliers, health maintenance organizations, pharmacies and more. The number would be used in standard transactions by all health plans eliminating the current system of multiple numbers for a single provider.

All health care providers may apply for their National Provider Identifier (NPI) by going to <https://nppes.cms.hhs.gov/NPPES/Welcome.do>. A paper/pencil application was made available beginning July 2, 2005. This can be obtained from the above mentioned website or by calling 1-800-465-3203. For information regarding the National Provider Identifier (NPI), visit the Academy website at [www.aanp.org](http://www.aanp.org). Click first on regulation and then on National Provider Identifier.

**3. Prescriptive Privileges -DEA Number - How to obtain it as a Nurse Practitioner.**

If you satisfy all requirements for certification as a nurse practitioner, you will be authorized to issue prescriptions pursuant to Section 6902 (3) (b) of the Education Law.

**Issuance of Federal Drug Enforcement Administration (DEA) Number**

A Federal Drug Enforcement Administration (DEA) Number is required to prescribe and dispense narcotic and dangerous drugs. New York State does not issue DEA numbers. To obtain a number you must apply to:

United States Department of Justice

Drug Enforcement Administration

99 10th Avenue

New York, NY 10011

Phone: 212-337-1593 or 800-882-9539

The Website is: [www.DEAdiversion.USDOJ.gov](http://www.DEAdiversion.USDOJ.gov)

Controlled Substance Prescription Forms may be obtained from:

New York State Department of Health

Bureau of Controlled Substances

433 River Street, Suite 303

Troy, NY 12180

Phone: 518-402-0708

The on-line version of the DEA registration application has **Six (6)** main sections. Please have the following information available **before** you begin the application:

**Section 1. Personal Information** - Name, address, social security number or tax ID, and phone number.

**Section 2. Activity** - Business Activity and Drug Schedule information.

**Section 3. State License(s)** - Information pertaining to current and pending state controlled substance licenses/registrations.

**Section 4. Background Information** - Information pertaining to controlled substances in the applicant's background.

**Section 5. Payment** - Payment, via this on-line application, must be made with a Visa or MasterCard, American Express, or Discover.

**Section 6. Confirmation** - Applicants will confirm the entered information, make corrections if needed, and electronically submit the application and a submission confirmation will be presented. Applicants will be able to print copies for their records.

Other Helpful information regarding the issuance of a DEA number can be found at

<http://www.op.nysed.gov/prof/nurse/npscriptpriv.htm>

#### 4. National Certification

**National Certification** can be obtained through either the **ANCC** or the **Academy of Nurse Practitioners**.

All students are strongly advised to take a certifying examination for the FNP. While New York State does not currently require this, many states do.

## **American Nurses Credentialing Center**

The contact information for the ANCC is:

American Nurses Credentialing Center  
ATT: Verification Specialist  
PO Box 791321  
Baltimore, MD 21279-1321  
Phone: 800-284-2378

<https://www.nursingworld.org/>

**ANCC requires an official transcript which you should obtain from the Registrar. You are also required to download from the ANCC site an Education Validation Form and complete the top portion only. Then present to the Program Director to complete**

## **American Academy of Nurse Practitioners**

American Academy of Nurse Practitioners  
P.O. Box 12846  
Austin, TX 78711  
Phone: 512-442-4262

Web: <http://www.aanp.org/>

Application process can be obtained at:  
<http://www.aanpcert.org/ptistore/control/certs/process>

Items needed for application for both tests include:

- Official Transcript to be sent by educational program (If you have not completed your program prior to the application deadline, send an official transcript of work to date. Documentation of program completion will be required in order to sit for the exam.)
- Verification of Current RN Licensure
- Payment (*check or credit card number*)
- All Items on application completed which include courses, graduation dates, clinical hours completed.

## 5. Collaboration Requirements

### New York State requirements in regards to collaboration with a physician

New York State requires that Nurse Practitioners have a collaboration requirement with a physician until they have 3,600 hours of practice as an NP (law January 1, 2015). Nurse practitioners do not function under the supervision of physicians—they function in collaboration with physicians. Nurse practitioners are independently responsible for the diagnosis and treatment of the patients that they serve.

**Practice agreements** shall include provisions for referral and consultation, coverage for emergency absences of either the nurse practitioner or collaborating physician, resolution of disagreements between the nurse practitioner and collaborating physician regarding matters of diagnosis and treatment, and the **review of patient records at least every three months by the collaborating physician**; and may include such other provisions as determined by the nurse practitioner and collaborating physician to be appropriate. The law does not provide specific ratios or numbers of charts that must be reviewed by the collaborating physician. That decision is left to the professional judgment of the nurse practitioner and the collaborating physician and might vary depending on the:

- nurse practitioner's experience,
- collaborating physician's knowledge of the nurse practitioner's abilities and judgment,
- specialty,
- patient mix,
- nature of the practice setting, and,
- Other factors.

**Protocols** shall identify the area of practice to be performed by the nurse practitioner in collaboration with the physician and shall reflect accepted standards of nursing and medical practice. Protocols shall include provisions for case management, including diagnosis, treatment, and appropriate recordkeeping by the nurse practitioner; and may include such other provisions as are determined by the nurse practitioner and collaborating physician to be appropriate. Such protocols may be updated periodically.

Accepted Protocols for practice in New York State and Verification of Practice protocol form can be found at: <http://www.op.nysed.gov/prof/nurse/npapproved.htm>

## Frequently asked questions:

- As a newly certified Nurse Practitioner, is completion of the 4NP form equivalent to a collaborative practice agreement?

No. The **4NP is a signed document verifying that you have a written collaborative practice agreement with a physician that includes an approved protocol text related to your specialty area as designated on your certificate.**

A sample collaborative practice agreement can be obtained by contacting the Board for Nursing.

- As a nurse practitioner, where do I need to file the practice agreement and practice protocol?

The collaborative practice agreement and practice protocols must be maintained in the practice setting and must be available to the Department for inspection. They may be updated periodically.

## NLN Certification for Nurse Educators

Dedicated to excellence in nursing education, the National League for Nursing is the preferred membership organization for nurse faculty and leaders in nursing education. NLN members include nurse educators, education agencies, health care agencies, and interested members of the public.

### The Value of Certification

Certification in any field is a mark of professionalism. For academic nurse educators, it establishes nursing education as a specialty area of practice and creates a means for faculty to demonstrate their expertise in this role. It communicates to students, peers, and the academic and health care communities that the highest standards of excellence are being met. By becoming credentialed as a Certified Nurse Educator (CNE), you serve as a leader and a role model.

Students in the Nurse Educator Role receive the education needed to prepare them to be certified as a nurse educator by the National League for Nursing. During your program of study as a nurse educator you will be updated on applying for this certification. The NLN web site is [www.NLN.org](http://www.NLN.org). During the educational experience at Wagner, graduate students are prepared through a curriculum that follows the NLN competencies for the Nurse Educator.

Dr. Jane Defazio advises all nurse educator students and can answer questions regarding the certification process.

**For information on eligibility requirements to take the certification exam, see:**

**<https://www.nln.org/certification/information/eligibility.htm>**

The web sites listed below have been used to obtain much of the information provided regarding certification. Please access them to obtain up to date information as needed.

**<https://www.nln.org/certification/information/eligibility.htm>**

**<http://www.aanp.org/>**

**[www.nursecredentialing.org](http://www.nursecredentialing.org)**

**[www.DEAdiversion.USDOJ.gov](http://www.DEAdiversion.USDOJ.gov)**

**<https://nppes.cms.hhs.gov/NPPES/Welcome.do>**