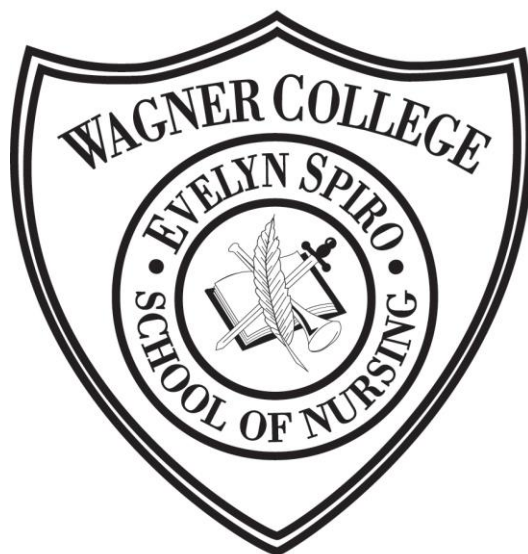# WAGNER COLLEGE

EVELYN L. SPIRO SCHOOL OF NURSING

Doctoral
Nursing Student Handbook
2020-2021 Edition
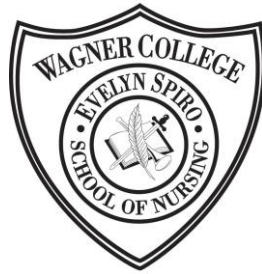
WAGNER COLLEGE

EVELYN L. SPIRO SCHOOL OF NURSING

Table of Contents

The Evelyn L. Spiro School of Nursing
at Wagner College

Doctoral Nursing Student Handbook

Graduate Nursing Studies offered at Wagner College consists of a Masters in Nursing with a concentration in nursing education or family nurse practitioner, a Post Masters Certificate Program in family nurse practitioner and a Doctor of Nursing Practice.

The Masters and Certificate Programs have been re-accredited by the Accreditation Commission for Education in Nursing (ACEN), Atlanta, Georgia through 2024; Middle States Commission on Higher Education, Philadelphia, PA and registered with the New York State Education Department, Albany, NY. A member of the American Association of Colleges of Nursing, Washington, DC, The School of Nursing was honored as a National League for Nursing Center of Excellence (2012 - 2016).

This student handbook has been prepared to provide information specific to the Graduate Nursing Program. Since the School of Nursing follows most of the policies of the Wagner College Division of Graduate Studies, only policies that pertain specifically to Nursing Graduate Students are included in this handbook. Graduate Nursing Students complete the initial health report and proof of immunizations, but do not need current physicals unless they are taking courses that have a clinical component. Students should check the course requirements to be sure they have all required paperwork compiled before starting a course. Please refer to the Wagner College Undergraduate, Graduate Bulletin for policies not included in the School of Nursing Handbook.

WAGNER COLLEGE
EVELYN L. SPIRO SCHOOL OF NURSING

Full-Time Faculty

Patricia Tooker, DNP, RN, MSN, FNP	Dean, Associate Professor
Kathleen Ahern, Ph.D., FNP-BC, CNE	Director Graduate Nursing Studies, Professor
Aleksandra Zagorin, DNP, MA, ANP-C, GNP-C	Director of Undergraduate Studies, Associate Professor
Edna Aurelus, DNP, PMHNP FNP-BC, RN-BC	Associate Professor
Nancy Cherofsky, DNP, RN, FNP-BC, NP-C	Assistant Professor/ DNP Coordinator
Jane DeFazio, Ph.D., MSN, RN	Assistant Professor/Second Degree Nursing Advisor, Advisor to Master's Nurse Educator Students
Lorrie DeSena, DNP, FNP-BC, CNE	Associated Faculty
Annemarie Dowling-Castronovo, Ph.D., RN, MA-GNP-BC	Associate Professor,
Denise Gasalberti, Ph.D., RN	Associate Professor
Doris Korona, DNP, ACNP-BC, FNP	Associated Professor
Tinamarie Petrizzo-Hughes, RN, MS	Associated Faculty
Josephine Marcantonio, MS, RN, CPN	Associated Faculty
Margaret Terjesen, DNP, RN, FNP-BC,	Associated Faculty
Lisa Woody, MS, RNC-OB	Associated Faculty Level I Clinical Coordinator

Administration and Staff

Catherine Boccanfuso, MS, RN, CNE	Nursing Resource Center Director, Clinical Simulation Certified, FT
Katharine Sheehan	Administrative Assistant/Office Manager Johns Hopkins Externship Administrator
Lynne Tyson	Clinical and Preceptor Placement Coordinator, Admission & Advisement Liaison, Secretary

Philosophy of the School of Nursing

The philosophy of the School of Nursing is to provide an educational program of study for professional nursing and for professional nurses. The academic program for undergraduates and graduates complements and is consistent with the mission of Wagner College.

Within the philosophy there are beliefs and practices which define the means to achieve the objectives and are expressed in the "community-based" approach to nursing education and practice.

Nursing

Nursing is an art and a science, which provides an essential service to society by assisting and empowering individuals to achieve optimal health. As a caring profession, nursing promotes the health and well-being of society through the leadership of its individual members and its professional organizations. Professional nursing education provides critical thinking skills to assist professional nurses to become independent and collaborative practitioners who make clinical judgments and act with responsibility. The unique function of the professional nurse is to assist individuals and groups to foster health and health seeking behaviors.

Advanced practice registered nurses have acquired the knowledge base and practice experiences to prepare them for specialization, expansion and advancement in practice, (from ANP policy statement).

Health

Health is a dynamic state of being which is formed by the individual's holistic responses to their environment. The optimum state of health is unique for each individual throughout the lifespan and is affected by the bio-psychological, spiritual, and socio-cultural influences on both one's internal and external environment.

Individual

Human life has inherent value and dignity. Each individual is a unique, holistic being and an integral part of a family, the community, and socio-cultural systems.

Human beings are in continual interaction with the environment across the lifespan. Society is a cooperating group of individuals partnered with the community, whose individuality influences the development of organized patterns of relationships, interactions and rules which are responsible for the prevailing social order.

Environment

Cultural values, beliefs, morals and experiences affect human beings' adaptation to the environment. Individuals are in continual interaction with the environment across their lifespan. Each individual has an internal environment consisting of all processes inherent to self. This internal environment is in a constant state of flux with the external environment, which encompasses interactions with people, places, objects and processes.

Program Description

The Doctor of Nursing Practice at Wagner College provides the terminal academic preparation for nursing practice. Advanced practice nurses (APNs) practice in increasingly complex and challenging health care environments locally and globally. Utilizing knowledge from the sciences and analytical methods for evidence based practice; the DNP graduates are prepared to meet the needs of diverse individuals, aggregates and populations. An integral component of the curriculum is population health and disaster preparedness. The course work incorporates the American Association of Colleges of Nursing (AACN) competencies for DNP graduates and the Criteria of the National Task Force on Quality Nurse Practitioner Education.

Program Objectives
(Student Learning Outcomes)

Upon completion of the Doctor of Nursing Practice Program at Wagner College the students will be able to:

1. Synthesize nursing science with knowledge from ethics, the biophysical, psychosocial, analytical, and organizational sciences as a basis to stabilize and improve the health of individuals, aggregates and populations

2. Generate evidence through practice and translate research into practice to improve health outcomes

3. Formulate effective strategies for managing ethical dilemmas in the care of individuals, aggregates and populations

4. Interpret outcome data through the use of information systems technology /resources to support and improve the care of individuals, aggregates and communities.

5. Deliver population focused care based on the knowledge of epidemiology, cultural diversity, crisis intervention, environmental threats and disaster preparedness.

6. Design collaborative strategies for effective leadership on intraprofessional and interprofessional teams

7. Devise clinical prevention and population health activities to improve the health of populations locally and globally

8. Assume a leadership role in the development of health care policies that address cost and health care access at institutional, local, state, regional, federal and international levels.

DNP Program Admission Requirements

MS to DNP (Advance placement for post master's degree applicants)

1. A master's in nursing with a family nurse practitioner focus from a program accredited by a national organization
2. A 3.4 cumulative grade point average on a 4.0 scale for masters course work
3. Current unencumbered Registered Professional Nurse License in New York State and a New York State certificate as a Family Nurse Practitioner and Board eligible.
4. Documentation demonstrating current clinical practice
5. Current resume
6. Two letters of recommendation from individuals able to comment on the academic ability, clinical expertise and professionalism of the applicant
7. Professional writing sample written on-site
8. Interview

*Students with an Advanced Nursing Practice focus other than a Family Nurse Practitioner will be individually evaluated and a gap analysis will be conducted to determine additional courses required to complete the DNP/ FNP degree.

*The DNP program is registered with the New York State Education Department, while the Candidacy process with ACEN has begun.

Course Descriptions:

NR 800 Scientific Inquiry for Nursing Practice. *Three Credits*. This course explores the theoretical underpinnings of the science of nursing. Integration of nursing science with knowledge from the disciplines of the biophysical, psychosocial, analytical and organizational sciences will be used to evaluate practice. Theoretical advances in the foundational and nursing sciences will be analyzed and applied to complex health situations. Prerequisites NR 645, NR 793

NR 801 Biostatistical Methods for Evidence Based Practice. *Three Credits*. This course is designed to prepare students to use biostatistics to evaluate population health and inform advanced practice nursing. Patient population data will be analyzed using bio-statistical methods. The DNP student will interpret and use health indicators such as mortality rates, morbidity rates, disease incidence and prevalence as well as perform secondary analysis of data sets to evaluate health outcomes. Prerequisites NR 645, NR793

NR 802 Ethical Issues in Health Care and Research. *Three Credits*. This course explores the philosophical study of morality as it applies to biomedical ethics in current health care dilemmas as well as disasters on a national and international level. Prerequisites NR 645, NR793

NR 803 Clinical Scholarship for Evidence Based Practice and Translational Research. *Three Credits*. This course synthesizes concepts from nursing science and other related sciences to prepare students for doctoral level evidence based practice. Emphasis is placed on utilizing critical appraisal and analysis to evaluate practice patterns against national benchmarks and develop clinical practice solutions to improve health outcomes through the translation and dissemination of research. Prerequisites NR 800 and NR 801

NR 804 Clinical Prevention and Population Health with a Focus on the Epidemiology of Infectious Diseases and   Public Health Threats. *Three Credits*. This course focuses on health promotion and risk/reduction/illness prevention for individuals, aggregates and communities. Through the analysis of epidemiological, biostatistical, occupational, and environmental data the student will develop, implement, and evaluate clinical prevention and population health. Emphasis will be placed on infectious diseases and public health threats, including bioterrorism. Epidemiological theories will be applied to infectious diseases as well as disaster preparedness. Health care delivery models and strategies will be evaluated as they relate to environmental and public health as well as the cultural and socioeconomic dimensions of health. Reducing health threats through community preparedness will be emphasized. Prerequisites NR800, NR801

NR 805 Improving Health Outcomes through Organizational and Systems Collaborative Leadership. *Three Credits*. This course provides the DNP graduate with the skills to develop and evaluate care delivery approaches that meet current and future needs of patient populations, nationally and internationally. Emphasis is placed on developing collaborative skills to effect change that will lead to improved quality of health care. Prerequisite/Co requisite NR 803

NR 806 Information Systems and Technology for Health Care Transformation. *Three Credits*. This course prepares the DNP graduate to use information systems/technology to support and improve patient care and health care systems and provide leadership within healthcare systems and/or academic settings. Prerequisites NR 800 and NR 801

NR 807 Clinical Scholarly Project I. *One Credit*.   This course will provide students with support   to develop a problem statement for an evidence-based (EB) focused project, conduct a literature review and background study, and develop a project plan in consultation with a faculty member who will oversee the project. (Examples can be design of systems, analysis and development of policy, or technologies that change practice outcomes or quality assurance/community enhancement projects or similar ideas that change the health of populations). Prerequisites NR 804 and NR 805.

NR 808 Systems Approach to Disaster Preparedness at Home and Abroad.
Three Credits. This course will focus on the leadership role of the DNP in natural and manmade disasters. Students will be prepared in emergency preparedness including, planning, response, mitigation, and remediation. Emphasis will be placed on public health risks. Students will participate in a simulated disaster scenario. DNP students will utilize systems analysis to promote effective collaboration in disasters. The Incident Command System for Healthcare/Hospitals will be presented and students will obtain a certificate of completion from the Federal Emergency Management Agency (FEMA). (Clinical Hours 100) Prerequisites NR802, NR804, NR805

NR 809 Clinical Scholarly Project II (Implementation) *Two Credits.* This course provides students with support in implementation of their Evidence Based Project in a clinical setting. This is done with collaboration between the student and their faculty or project mentor to best meet the student's goals and the stated project objectives. There must be a clear timeline, budget (if applicable), evaluative methods, and regular reflective practice reporting established during this phase of the project. (Clinical Hours 100) Prerequisites NR807

NR 810 Promoting Health, Healing and Hope in Response to a Chaotic human condition: trauma. Traumatic stress assessment and treatment. *Three Credits.* This course introduces the student to the core values of caring, holism, spirituality, diversity, ethics and client centeredness as it applies to learning the standard of care for treatment in the field of disaster response traumatic stress intervention. Guides for spiritual care in times of disaster along with prevalent psychosocial models used for maintenance of safety and stabilization will be explored. Students will be presented with techniques to care for the care giver as they mobilize their skills to provide compassionate nursing intervention before, during and after disasters. Prerequisites NR802, NR805, NR808

NR 811 Policy and Finance for Complex Health Care Systems. *Three Credits.* This course explores economics and its application to health care financing and policy development from regional, state, national and global perspectives. A focus is placed on designing and implementing effective culturally sensitive health care policy initiatives to reduce health care disparities. Prerequisite NR 805 and NR 806

NR 812 Global Nursing Practice and Policy Development *Three Credits*. This course responds to the global need for Nursing to expand its borders. Cultural dimensions of health and its meanings throughout the world with regard to prevention, promotion and disease will be considered. Developing nations, global environmental issues and public health are considered in this clinical and theory course with experiential learning with various national and international partners. (Clinical Hours 100) Prerequisites NR 809 NR 810 Nr 811

NR 813 Clinical Capstone Scholarly Project III. *Three Credits* (Evaluation and Dissemination). This final component of the clinical scholarly project will result in a product that facilitates improved health outcomes for a specified population and can be generalizable to broader populations. It will demonstrate the interface between advanced practice nursing and research. Evaluation of the Project will be an integral component. The dissemination of the Capstone Scholarly Project will include preparing an article for publication in a peer reviewed journal and an open oral defense of the Project. (Clinical Hours 100) Prerequisites NR 809

Graduation requirements for the Doctor of Nursing Practice include a total of 1000 clinical hours. A minimum of 400 hours are completed as part of the doctoral courses. The remaining 600 hours are completed within the clinical courses at the masters level.

A total of 84 credits are required for the DNP. Of these, 39 credits are at the doctoral level.

Part-time Curriculum Schema for
Doctor of Nursing Practice
in Family Nurse Practitioner
Post Master' Entry

Fall Semester	**Year One**	**Credits**
NR 800 Scientific Inquiry for Nursing Practice		3
NR 801 Biostatistical Methods for Evidence Based Practice		3

Spring Semester	**Year One**	**Credits**
NR 803 Clinical Scholarship for Evidence Based Practice and Translational Research		3
NR 804 Clinical Prevention and Population Health with a Focus on the Epidemiology of Infectious Disease and Public Health Threats		3

Summer Semester	**Year One**	**Credits**
NR 805 Improving Health Outcomes through Organizational and Systems Collaborative Leadership		3
NR 806 Information Systems and Technology for Healthcare Transformation		3

Fall Semester	**Year Two**	**Credits**
NR 802 Ethical Issues in Health Care and Research		3
NR 807 Clinical Scholarly Project I (Development)		1
NR 808 Systems Approach to Disaster Preparedness at Home and Abroad		3

Spring Semester	**Year Two**	**Credits**
NR 809 Clinical Scholarly Project II (Implementation)		2
NR 810 Promoting Health, Healing, and Hope in Response to a Chaotic Human Condition: Traumatic Stress Assessment and Treatment		3
NR 811 Policy and Finance for Complex Health Care Systems		3

Summer Semester	**Year Two**	**Credits**
NR 812 Global Nursing Practice and Policy Development		3

Fall Semester	**Year Three**	**Credits**
NR 813 Clinical Capstone Scholarly Project III (Evaluation and Dissemination)		3

Total   39 credits

Guidelines for DNP Clinical Hours

1   A total of 1000 clinical hours are required for the FNP DNP degree. Four hundred hours must be completed as part of the DNP program.

2. All hours must be documented on the tracking form with dates
   All hours and documents must be entered into the Typhon Program

3. Acceptable activities and limitations:

- Literature review up to 20 hours total across the program

- Meetings with Faculty related to the DNP Project

- Meetings with Community mentors or experts in the field related to the Project

- Presentations at Regional, National and International Professional meetings related to the DNP Essentials, Program Objectives and/or DNP Project

- Attendance at Conferences that relate to DNP Essentials, Program Objectives and/or DNP Project. **Travel time is not allowed**

- Activities that are part of the normal activities of employment cannot be counted

- All conferences and Presentations must have documentation that verify attendance

- Meetings with agency administration appropriate to DNP Project.

- **Emails are not to be counted as clinical hours**.

- Attendance at presentations that are appropriate to the DNP Essentials, Program Objectives and/or DNP Project

- Preparation of IRB Proposal – Limit of 8 hours

- IRB CME required certificates completion

- On Line CME such as FEMA certificates.

- Actual time writing the papers for the Project **are not allowed.**

- **Preparing a web based program or other instructional program is limited to a total of 75 hours. The hours must be reasonable and the activity appropriate**

- **All hours must must have dates and the amount of time being counted.**

DNP Clinical and Project Hours Tracking Form

Name:_____ TO#_____

Master level APRN Focus Dates_____

Hours Completed_____

Source Course	Date	Activity	DNP Essential	Program Objective	Hours

Faculty Signature_____

Nursing 809 Guidelines for Clinical Scholarly Project

- Introduction Background   2-3 pages
    - Problem Statement - Concise review of the practice problem and why it is important and worth exploring
    - PICO- Include a clear description of your population and the outcome
    - Significance to Nursing or Healthcare

- Literature Review   5-6   pages
    - This will provide the evidence base for you DNP Project. It needs to include all the variables. Include epidemiologic data that support the focus of the DNP Project.
    - No sources over five years should be used unless a landmark study

- Objectives for the Project   ½ -1 page
    - Expected outcomes. What should be accomplished? What are the products you expect?
    - Once the Project is complete this section is revised

- Conceptual/ Theoretical framework   1 page

    This framework should guide the Project as well as how you interpret the outcomes. This is the lens through which you view your Project.

- Design/ methods.   Project will be 2 -3 pages on design

    This will differ based on type of Project but most designs will include
    Design and methods
    - Population and recruitment
    - Setting
    - Human Subject Protection
    - Key individuals/ agencies/ stakeholders
    - Tools /Measures
    - Interventions
    - Data Collection plan
    - Analysis of the data collected.
    - Barriers to implementation anticipated

- Project Analysis   Include assessment of progress to date and plan for completion 1 page
    - Project Findings /Results (Final Scholarly Paper)
    - Recommendations   (Final Scholarly Paper)
    - Summary   (Final Scholarly Paper)
    - References   (2 -3 pages)

    Note the paper submitted at the end of Nursing 809 should be a solid literature review based on best evidence

Please follow APA guidelines for your paper. Font should be 12 point in New Times Roman.

DNP Proposal Presentation NR809

Student Name _____

Criteria	Excellent 90-100	Satisfactory 83-89	Marginal 80-82	Unacceptable Below 80
Introduction/Background/ purpose ,PICO, aims and objectives *20 points*	Clearly stated and discussed purpose/aims objectives	Stated with some discussion	Stated with minimal discussion -unclear	Content not covered/inadequate
Literature Review- synthesis, gaps/limitations *20 points*	Comprehensive Clear synthesis, all variables included as well as population	Adequate but not clearly synthesized ,some variables not included	Lacks synthesis although discussed Weak discussion	Evidence inadequate and missing components
Concepts *10 points*	Clearly identified and discussed	Adequate discussion and identification	Identified but lacks discussion	Framework discussion not identified or discussed
Design Methods Implementation Problems to date *20 points*	Appropriate to problem, comprehensive and organized ,strategies and data collection tools included	Adequate design, matches problem Tools explained	Identified but poorly discussed', lacks organization	Design not clear, does not match problem Strategies for implementation not discussed
Manner of Presentation *20 points*	Clear organized Good eye contact	Adequate Some engagement	Disorganized at times, minimal eye contact	Disorganized, lacks preparation, poor eye contact
Audiovisuals *10 points*	Clear, attractive, informative	Adequate, but could be clearer	Lacks good information with some description	Inadequate, incorrectly used Not informative
Comments:				

Nursing 813 Guidelines for Clinical Scholarly Project
The paper is expected to be between 20 and 30 pages in APA format.

- **Introduction Background**   2-3 pages
    - Problem Statement - Concise review of the practice problem and why it is important and worth exploring
    - PICO- Include a clear description of your population and the outcome
    - Significance to Nursing or Healthcare
- **Literature Review**   6-7   pages
    - This will provide the evidence base for you DNP Project. It needs to include all the variables. Include epidemiologic data that support the focus of the DNP Project.
    - No sources over five years should be used unless a landmark study
      It is expected that this will be an extensive review

- **Objectives for the Project**   1-2 pages
    - What were the outcomes of this DNP project?
    - How did the final outcomes differ from the expected

- **Conceptual/ Theoretical framework**   1-2 pages

      Explain the Theoretical Underpinnings of the Project.

- **Design/ methods**   3-4 pages

  This will differ based on type of Project but most designs will include
    - Design and methods
    - Population and recruitment
    - Setting
    - Human Subject Protection
    - Key individuals/ agencies/ stakeholders
    - Tools /Measures- reliability and validity of the tools
    - Interventions – what was done and how was it done-.For example if you gave a class you would include the objectives etc
    - Data Collection
    - Analysis of the data collected. How was analysis carried out?
    - If revisions to interventions were needed explain

Analysis   1 page - Explain any statistical tests used, evaluation tools etc
Results   (2-3 pages) - Describe the results. All obtained data should be included. Include tables as appropriate.
Discussion   (3-4 pages) - Summarize the key successes and any difficulties in implementing this Project.
      Compare and contrast your outcomes with the literature. Here you go back and search again and compare your findings
      Limitations of Project- discuss generalizability (external validity)
      Discuss the aspect of working with your mentor/ institution etc
Conclusions   (1 page)
      What is the overall application of this project to practice?
      What should be changed?
      Suggestions for future research and projects

Please follow APA guidelines for your paper. Font should be 12 point in New Times Roman.

DNP Scholarly Project Assessment

Student Name _____

Criteria	Excellent 90-100	Satisfactory 83-89	Marginal 80-82	Unacceptable Below 80
Introduction/Background/ purpose ,PICO, Significance to Nursing 5 points	Clearly stated and discussed, PICO, purpose and significance	Stated with some discussion	Stated with minimal discussion - unclear	Content not covered/inadequate
Literature Review- synthesis, gaps/limitations 30 points	Comprehensive Clear synthesis, all variables included as well as population	Adequate but not clearly synthesized ,some variables not included	Lacks synthesis although discussed Weak discussion	Evidence inadequate and missing components
Objectives and outcomes 5 points *Concepts 10 points*	Clearly identified and discussed	Adequate discussion and identification	Identified but lacks discussion	Framework discussion not identified or discussed
Design Methods Implementation Problems 10 points	Appropriate to problem, comprehensive and organized ,strategies and data collection tools included	Adequate design, matches problem	Identified but poorly discussed', lacks organization	Design not clear, does not match problem Strategies for implementation not discussed
Analysis 10 points	Clear appropriate statistical tests used if applicable or other program evaluation tools	Adequate	Not clear, all tests or tools not explained	Analysis lacks appropriate explanation of tests and tools used.
Results 10 points	All obtained data explained . Presented clearly with tables as appropriate	Adequate, but could be clearer	Lacks good information with some description of results	Inadequate, incorrectly used Not informative does not clearly relate to findings

Discussion 10 points	Discussion covers and relates to all results. Discusses relationship to literature findings	Adequate but does not discuss completely	Some results not discussed or discussed minimally. Minimal relationship to literature	Lacks appropriate discussion of findings. Literature not cited .
Conclusions 10 points	The overall application to practice is clear and suggestions for further research and projects are evidence based.	Application to practice discussed but not completely. Further in depth suggestions for practice could be made	Application to practice not clear although discussed. Suggestions for research and projects not clearly related to findings	Application to practice incomplete and relationship to Project not explained. Inappropriate conclusions made that are not evidence based

Graduation Requirements

In order to graduate with the Doctor of Nursing Practice Degree, there are several additional requirements beyond the completion of the DNP courses.

1) All students must have 1000 clinical hours. Four hundred of these hours must be the required DNP clinical hours. The DNP clinical hours must be documented, on the log sheets provided and must meet the clinical hour guidelines. All clinical hours documented must be placed in a Portfolio and will be signed off on by the DNP Coordinator and the Graduate Director

2) The Clinical Scholarly Project must be submitted in the final paper form. The Project must be signed off on by the Course Professor for NR 813, the DNP Coordinator, the Graduate Director and the Dean of the School of Nursing

3) The Clinical Scholarly Project must be successfully defended orally before the School of Nursing designated faculty.

Transfer of Credit

For the FNP/DNP degree 6 credits may be transferred in for the 800 level and above courses if the requested transfer course description matches Wagner's DNP program approved courses and credits.

Grading Policy

For the FNP/DNP degree, six (6) credits may be transferred in for the 800 level and above courses. All graduate students are required to maintain a cumulative index of 3.0 or higher. A cumulative index of 3.0 or higher is required for graduation. A grade of B or higher is required for the following masters level nursing courses; NR615 Advanced Pathophysiology, NR616 Advanced Health Assessment, NR623 Advanced Pharmacodynamics for Primary Care and NR609 Management of Common Conditions. If a B or better is (83, 84, 85, 86) is not achieved in any of these four courses they must be repeated. A grade of C+ (77, 78, 79) or higher must be achieved in all other graduate nursing courses. For courses that do not require a B, a grade received that is lower than a C+ must be repeated. No more than two (2) courses may be repeated and each course may be repeated only once. Students will not be permitted to continue graduate study if they have received grades C+ or lower for more than three different courses. Grade appeals that cannot be resolved with the professor or with the Graduate Nursing Director or Dean, may refer to the "Appeal of Grades" section of the Undergraduate and Graduate Bulletin".

Graduate Application for Course Transfer Approval

Instructions:
- Fill in the following form and submit to the Graduate Director of Nursing.
- Use one form for each course for which you are requesting transfer credit.
- Attach a copy of the syllabus for each course submitted for credit transfer.
- More than one prior course may be submitted for one Wagner College course.
- A grade of B or higher is required for courses to be approved for credit transfer.
- A transcript must accompany this request.

Name:_____ **Student ID** _____

E-mail:_____

_____   _____   _____
Wagner College Course Number   Credits   Course Name

_____   _____   _____
Previous Course #   Course Name   School where course was taken

_____   _____   _____
Previous Course #   Course Name   School where course was taken

_____   _____   _____
Previous Course #   Course Name   School where course was taken

Reviewer: If not approved, briefly state why the prior course is not equivalent.

_____

_____

_____

_____

Program Director's Signature:_____   Date:_____

Approved and Sent to Registrar on: _____
                                              Date

Policies and Procedures for Disability Support Services

Wagner College has a continuing commitment to providing reasonable accommodations for students with documented disabilities. Like so many things this Fall, the need for accommodations and the process for arranging them may be altered by the COVID-19 changes we are experiencing and the safety protocols currently in place. Students with disabilities who may need some accommodation in order to fully participate in this class are urged to contact the Disability Services Office as soon as possible to explore what arrangements need to be made to assure access. During the Fall, 2021 semester, the Disability Services Office can be reached by contacting Dina Assante by email dassante@wagner.edu, or phone 718-390-3278.

Mental Health Services

Wagner College strives to accommodate the mental health needs of our community. The Center for Health and Wellness is equipped with the necessary staff to accommodate those needs. All services are confidential and free of charge. Appointments are made by calling the office at (718) 390-3158.

Student Physical Examination Policy

The health policy for all Wagner College students is explained in the College Bulletin. All new students entering Wagner College must submit the required Student Health Services documents. New masters and doctoral students are only required to comply with the College Health Policy as they are not in clinical courses. All masters and doctoral students must have a yearly physical prior to any clinical courses. It is **mandatory** that all students utilize **EG Healthcare** for all nursing school physical documentation and clearance. Students will **NOT** be allowed to attend class or clinical if physical/clearance is not complete. **PLEASE NOTE: Physicals from other providers will not be accepted.**

Each student must comply with this policy in order to fulfill contractual agreements made with clinical agencies. If a student experiences a change in health status, a note must be submitted from the student's physician stating that a student's health status is such that full participation in clinical nursing practice is possible. All students must have their own personal health insurance.

STUDENT SUBSTANCE ABUSE POLICY

Purpose

The School of Nursing recognizes the importance of educating its students about the problems of substance abuse because this significant health risk, and in many cases, criminal matter, is unfortunately prevalent among healthcare providers. Aside from impacting upon the personal and psychological integrity of the abusers, substance abuse may significantly impact the ability of healthcare providers to administer safe, competent patient care. Recognizing that substance abuse is both a disease and a professional hazard, the School of Nursing has incorporated substance abuse topical content areas into its Program. The School of Nursing has likewise established this substance abuse policy.

This policy impacts upon and augments the student's ability to maintain personal and professional integrity, and facilitates the student's success both clinically and didactically. It promotes a healthy learning environment for the student. In the clinical setting, this policy enhances patient safety. It also fosters the development of professional nurses who are well educated about the prevalence and adverse outcomes of substance abuse.

Substance Abuse Policy

This policy applies to all students who have matriculated in the School of Nursing. Any unlawful possession, use, manufacture, distribution, diversion, or improper use of any substances by any student in the School of Nursing may constitute removal from clinical and/or cause for termination from the program. In addition, no student may consume or be under the influence of, or be in the possession of alcohol at any time the student is in the classroom and/or performing clinical duties. Improper use of alcohol may also constitute removal from clinical and/or cause for termination from the program. Students must also comply with all local, state, or federal laws and regulations controlling the possession, manufacture, use, or distribution of controlled or illegal substances and alcohol. Students must also adhere to all Wagner College policies as outlined in the Wagner College Student Handbook.

In addition, there are circumstances in which students may need to take over-the-counter or prescribed medications that have the potential to impair their performance or personal behavior. As such, all students are responsible for being aware of the effect these medications may have on performance and must notify the Dean of the School of Nursing, Program Director or faculty within 72 hours prior to clinical attendance or drug testing about the use of any medication that could impair performance or has the potential to influence a drug screen.

Failure or refusal to comply with the substance abuse policy may be grounds for disciplinary action, including dismissal from the program. Any attempt to delay, hinder, or tamper with any testing or to alter the results of testing will be considered a refusal to comply with this policy. In addition, failure or refusal to comply with any aspect of the substance abuse policy may be reported to the Office of Student Conduct for possible disciplinary action in accordance with the college's Student Conduct Policy (pgs. 77 and 80 of the Wagner College Student Handbook.)

Procedures

I Drug Testing

Many clinical training sites, or institutions in which human research is being conducted, require that students undergo drug testing, similar to what is required of their employees, prior to placement at the sites. Therefore, all students involved in clinical practice settings, whether for clinical education purposes or for the recruitment of research subjects and/or the collection of research data, will need to undergo drug testing prior to working at clinical sites.

In addition, during enrollment in the School of Nursing, a student may be required to undergo drug or alcohol testing for cause when the Dean of the School of Nursing, Program Director or faculty determines there is reasonable suspicion that the student is impaired due to illegal drug or alcohol use, or the use or misuse of prescribed or over-the-counter medications based upon, but not limited to the following examples: unusual or aberrant behavior or patterns of abnormal or erratic behavior; physical symptoms of impairment; arrest or conviction for a drug or alcohol related offense; evidence of drug tampering, drug diversion, or misappropriation; direct observation of drug use or discrepant drug counts; alterations in student clinical and/or didactic performance that may not be attributed to other causes; following a work-related injury or illness, with evidence that it may have been related to use of a controlled substance; observation of poor judgment or careless acts which caused or had the potential to cause patient injury, jeopardize the safety of self or others, or resulted in damage to equipment.

II Reporting

A faculty or staff member who suspects possible substance abuse by a student must report the suspicious behavior to the Dean of the School of Nursing, who will then immediately contact the Program Director and faculty. Any faculty member with evidence that an enrolled student has engaged in clinical care of patients and families or participated in class room work while impaired may also report their observations to the Colleges Office (Dean) of Student Conduct.

A student who suspects possible substance abuse or a violation of this policy by another student

has the responsibility to report this information. A report can be made to the student's faculty advisor and/or Program Director, or the Dean of the School of Nursing. The identity of the individual making the report will be kept confidential to the greatest extent possible consistent with the need to investigate the report and subject to legal requirements.

Any student arrested or convicted of violating any federal, state, or local law pertaining to the manufacture, possession, sale, use, or distribution of a drug or alcohol or misuse of prescribed medications must report this event to the Dean of the School of Nursing who will then consult with the Colleges appropriate senior staff member(s).

III Testing Procedure

Drug and alcohol testing required by the School of Nursing will be conducted utilizing the following measures:

A. The student must be tested at a facility approved by the School. Urine Drug Screen results will not be accepted from other facilities other than EG Healthcare.

B. The student must fully comply with the testing facility's methods and procedures for collecting samples

C. The test shall screen for the use of the controlled substances (examples listed in Appendix I) or any other controlled substances that are suspected of being abused or used by the student.

D. Urine, serum, hair, and saliva analysis or a combination of these may be tested.

E. The student will disclose any prescribed or over-the-counter medications, as well as any dietary habits that could modify testing results.

F. Urine Drug Screen (UDS) results will not be accepted from testing sites other than EG Healthcare. Prior to urine sample collection, students have the opportunity, but are not required, to disclose the use of prescription medications they believe may result in a positive test.

   A "negative dilute" result is considered to be an inadequate specimen. If results of a drug screening are determined to be "negative dilute", the student will be required to return to EG HealthCare for a blood serum testing within 24 hours.

If the serum comes back positive for illegal substances, the student WILL NOT BE CLEARED for clinical experiences and will not be permitted to attend the didactic portion of a course. The student will have a meeting scheduled with the Dean who will then instruct the student on the next steps.

*The student is responsible for all costs associated with additional screening and testing.

G. If the accuracy of a positive test is disputed by the student, the student may request a retesting of samples by the facility; however, the cost of all the testing would be borne by the student. Testing done outside the appropriate window of time will not be considered valid.

H. Substance abuse is verified if either: (i) the positive test result is not disputed, or (ii) if the student-requested retest is positive.

I. If the test is inconclusive, the screening will be treated as positive until definitive analysis by alternate testing is accomplished. During this time the student will be not permitted to have any contact with patients and families but may be allowed to attend classes, pending the approval by the Dean of the School of Nursing.

J. The testing facility will make a final report of the test results (positive, negative, or inconclusive) to the Dean.

K. A student who is required to and submits to drug and alcohol screening will be expected to authorize the release of the results to the School of Nursing and other relevant College offices.

All interim actions including requiring the student to undergo drug or alcohol testing, to refrain from clinical contact with patients and families, or to refrain from attending classes will be determined by the Dean, Program Director and faculty in consultation with other college experts. A student who refuses to submit to testing will be regarded as having voluntarily relinquished his/her clinical responsibilities. Any attempt to delay, hinder, or tamper with any testing or to alter the results of testing will be considered a refusal to submit to testing and may result in an inference of impairment and/or a violation of this policy.

Confidentiality

The requirement that a student be tested, as well as the test results, will remain confidential and disclosed only to those individuals within Wagner College or an affiliated clinical site with a need

to know or as required by law. Upon written request, students will be provided a copy of test results. As required by law, graduate and doctoral students who have been suspected of substance abuse will be reported to the appropriate State Boards of Nursing where the student is currently licensed.

III Review by Academic Standards and Progressions Committee

Once evidence has been gathered documenting the use or suspected use of controlled substances and/ or impairment, the student's case will be discussed by the faculty directly involved, the Program Director and the Dean of the School of Nursing. Careful consideration of all evidence to determine next steps including removal from clinical, leave of absence, and/or dismissal from the program. A student who is suspected of violating this policy may submit written information to the Committee for their review.

IV Voluntary Self-Disclosure

Students who voluntarily self-disclose a substance or alcohol abuse problem to a faculty member, academic advisor, Office of Student Health and Wellness Services staff member, prior to a positive drug/alcohol test result, and who are willing to enter in and complete an appropriate program of treatment may request a medical leave of absence while she/ he undergoes treatment. In consultation with her/his health care provider and providers from the College (Counseling and Psychological Services and/or the Student Health Service), a treatment program will be identified and the student will be assisted in entering it. The student must sign appropriate College forms providing designated providers (Counseling and Psychological Services and Student Health Services) to communicate with the student's private providers about her/ his recovery status and with the School of Nursing.

V Treatment and Counseling Resources

Students who are concerned that they may have a substance or alcohol abuse problem are encouraged to seek appropriate assessment, treatment, and counseling from qualified health care professionals.

The following websites are a list of some treatment and counseling services that are available to students:

American Association of Nurse Anesthetists Peer Assistance www.aana.com/peerassist.aspx Alcoholics Anonymous www.alcoholic-anonymous.org/ American Society of Addictive Medicine www.asam.org Narcotic Anonymous http://wsoinc.com/

National Directory of Drug and Alcohol Abuse Treatment Programs http://dasis3.samhsa.gov/
National Institute on Alcohol Abuse and Alcoholism www.niaaa.nih.gov

VI Reentry into the Academic and Clinical Environment

Return from medical leave of absence will be considered by the Dean of the School of Nursing and the Associate Dean of the Center for Academic Advisement and Career Engagement at Wagner College.

Re-entry to the School of Nursing will be determined in consultation with the Counseling and Psychological Services and Student Health Services offices. Depending upon the length of absence from the program, the student may be required to restart the clinical and didactic components of their plan of study. Alternatively, the student may only be required to repeat specific semesters of clinical and didactic study, based on the decision of the Dean.

Students who have tested positive without due cause will be subjected to a repeat test within 24 hours. If deemed negative the student's progression in the School of Nursing will be determined by the Dean upon consultation with the student, completion of a college-wide substance abuse lecture series, and a signed consent (Appendix II) by the student agreeing to random testing (hair sample) in the event that they are exhibiting symptoms of impairment due to alcohol or illegal drug use.

Students who have a second positive drug screen without disclosing a prescription or over- the-counter medications are subjected to immediate dismissal from the School of Nursing.

Writing Center

The goal of the Writing Center is to help you become a better writer. Our trained peer tutors are excited to discuss writing with you. We can provide feedback at any stage of the process from brainstorming and outlining to drafting and revising. The Writing Center will be offering both in person and virtual sessions for the Fall 2021 semester. Our virtual sessions will be conducted online, synchronous (real time) through Zoom. The physical Writing Center is located on the first floor of the Horrmann Library. Look for the glass-walled meeting space, directly to the right of the library entrance.   You can make an appointment during our operating hours: https://wagner.mywconline.com/

For information about making appointments:

 http://wagner.edu/cace/files/2015/09/WAGNER-WRITING-CENTER-SCHEDULING-INSTRUCTIONS.pdf

Honor Code for the Student Body of Wagner College

We the students of Wagner College, in order to reflect the atmosphere created by the high standards of the Wagner College Administration & Faculty, and the upstanding moral character of Wagner College Student Body, hereby affirm the following:

That we seek an environment in which we can learn and prosper based on our own merits and be judged fairly and impartially. By holding ourselves and our fellows accountable for the integrity of their work, the Honor Code raises the profile and renown of our institution. We recognize that, as a community, it is our responsibility to maintain the name and standards of our institution and pledge to see that this standard is upheld by ourselves and each other.

The Standards of the Honor code are as follows:

- Cheating on exams, quizzes, and oral reports including unauthorized use of notes, suggestive aids, study material, and conversing with fellow students during the aforementioned is not allowed.

- Plagiarism of materials, including any graded assignment but not limited to copying another's paper or reports or allowing another student to copy from your papers or reports, is prohibited.

- Submission of the same work for two or more courses must follow the guidelines of the instructors involved in compliance with the Wagner Student Academic Honesty & Integrity Handbook.

- Use of any payment to a third party or the receipt of money from another in return for services rendered for the creation of intellectual property under another's name is strictly prohibited. All parties involved will be penalized in accordance to the proper oversight committee rulings.

- Collaboration on assignments (e.g. take-home exams and academic papers) that is not specifically authorized by the professors involved will be considered a violation of the Honor Code.

- It is the responsibility of the students to report any and all clear violations of this code to the Academic Honesty Committee or to the Professor of the course involved. Students with direct knowledge of an infraction of the Honor Code are compelled to report these violations in a timely manner. In not doing so, the student shall be considered to be in violation to the duties outlined in this Honor code.

This Honor Code shall be reviewed and assessed by the SGA on a regular basis for any changes or revisions.

Honesty Statement

By signing this statement, I, affirm that I have read, understood, and am responsible to uphold the Wagner College Honor Code.

Signed:_____ Print Name: _____

CIVILITY PLEDGE

The faculty at Evelyn L. Spiro Graduate School of Nursing, holds human civility to be the upmost of importance in addition to your student learning needs. The graduate faculty understands that students may have added stress from their work, life, personal health and family responsibilities, but we the faculty, want to convey that stress of any kind is not a reason to act uncivil to others, including your peers, Wagner administrative staff and faculty. Communication to a graduate faculty member (the lead professor in the course you are enrolled in, or graduate director) on any undue stress you may be going through, is the key to avoiding uncivil behavior and negative outcomes during your course of study in the program. The Wagner administrative staff and faculty seek to promote a culture of civility and professional standards of respect as outlined in the ANA's Code of Ethics for Nurses with Interpretive Statements.

Examples of student incivility include being rude to fellow students, Wagner nursing administrative staff, the graduate lead or adjunct professor/professors, Graduate Director or Dean, discourteous or inappropriate comments, being uncooperative or disengaged in class, arriving late to class or leaving early, talking on your phone or to another student while the professor is teaching, texting in class or using social media during class, distracting eating in class, poor hygiene, or sleeping in class. Not answering emails from the professor or graduate administrative staff in a timely manner (48 hours). Any form of racism including race, ethnicity and gender towards another student, administrative staff member or faculty member will never be tolerated and is considered unconscionable uncivil behavior. Administration violations of student uncivility include Dishonesty; false accusations or information; forgery; alteration or misuse of any university document, record, or identification. Disorderly conduct such as actions that disrupt the academic process, failure to comply with directions of authorized university officials. Cheating on exams including any copying or photography of exams, plagiarism, and fabrication.

Actions that could lead to criminal conduct and uncivility charges include threats of violence to other students, faculty or one's self. Any action or actions that endanger others in the college community, physical or verbal abuse, even a one-time occurrence, any conduct that is lewd, indecent or obscene can be held to criminal incivility. Any possession of alcohol, illegal drugs or firearms will be considered criminal incivility in addition to theft, intimidation,

harassment or stalking.

The faculty at the Evelyn L. Spiro School of Nursing pledges to uphold human-student civility and respect to each individual student enrolled in the program. The faculty holds human civility to all individuals as high as we hold our standards of teaching.

By signing this pledge, you the graduate student, understand the importance of human civility while enrolled in the Wagner College Nursing graduate program.

Student Signature:_____

Date:_____

Reference: The second, third, and fourth paragraphs were adapted from Chapter 15 in the text Billings, D. & Halstead, J. (2019). *Teaching in Nursing, Managing Student Incivility and Misconduct in the Learning Environment*. Elsevier: New York.

American Nurses Association. (2015). *Incivility, Bullying, and Workplace Violence. Position Statement*, July 22, 2015. Retrieved from: https://www.nursingworld.org/~49d6e3/globalassets/practiceandpolicy/nursing-excellence/incivility-bullying-and-workplace-violence--ana-position-statement.pdf

Sigma Theta Tau – National Honor Society of Nursing
Epsilon Mu Chapter

Epsilon Mu Chapter of Sigma Theta Tau - The Nursing Honor Society

The Nursing Honor Society's efforts focus on academic and professional enrichment programs and informational resources for advanced nursing education. The Wagner College Honor Society became chartered in 1981 as the Epsilon Mu Chapter of Sigma Theta Tau, The International Honor Society in Nursing. Sigma Theta Tau is a member of the American College of Honor Societies. The mission of the Honor Society of Nursing, Sigma Theta Tau International is to support the learning, knowledge, and professional development of nurses committed to making a difference in health worldwide.

Membership requires outstanding academic achievement and ability in nursing. Sigma Theta Tau recognizes superior achievement and is committed to the support of nurse scholars, researchers, and leaders.

Eligible students are invited to be a member of STTI, Epsilon Mu, based upon successful completion of requirements stated above.

Credentials demonstrating academic achievement and leadership are requested.

Both undergraduate and graduate students are encouraged to attend the annual Collaborative Research/Evidence Based EXPO sponsored by Epsilon Mu and submit proposals.

Application consists of:

1. An online application, with fee(s), is to be submitted directly to Sigma Theta Tau International (STTI).

Requirements:

Students with 12 credits or more. (Electives are acceptable).

Achieve a grade point average of at least a 3.5 on a 4.0 grading scale or the equivalent.

Student Representation

A DNP student in each cohort will be asked to volunteer as a DNP student representative on an annual basis in the program. The DNP student representative will be welcomed to attend monthly faculty meetings and DNP informational and orientation sessions held each semester. The DNP student representative will communicate with the DNP coordinator to address any student concerns or evolving issues in the program.