

**Master of Science in Nursing, Family Nurse Practitioner  
Preceptor Request Form**

Student must fill out form completely for each Preceptor or it will be returned. Please print.

Date: \_\_\_\_\_ Semester:  Fall |  Spring |  Summer | Course #  NR641 /  NR643 /  NR645  
Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**Clinical Practicum Site and Affiliation Agreement Initiation Information.**

*(Your place of employment cannot be your preceptor site, unless otherwise approved)*

Practice Setting (circle one)      Private Practice      |      Clinic      |      Hospital      |      Long Term Care

Site Name (Full name not initials): \_\_\_\_\_  
Site Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Name of Parent Agency (if site is managed by a parent company): \_\_\_\_\_

**If this is a new site or Parent Agency, the following information is required:**

Person who is responsible for contract management at this site:

Last name: \_\_\_\_\_ First Name: \_\_\_\_\_ Position/Title: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Preceptor Information** *(A copy of the Preceptor's Resume/CV is required if not on file in Nursing Office).*

Last name: \_\_\_\_\_ First Name: \_\_\_\_\_ Position/Title: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Education** (Please check all that apply:

MSN \_\_\_\_\_ DNP \_\_\_\_\_ PhD \_\_\_\_\_ MD \_\_\_\_\_ DO \_\_\_\_\_ MASTERS (OTHER) \_\_\_\_\_ DOCTORATE (OTHER) \_\_\_\_\_

Years of experience as a practitioner: \_\_\_\_\_

What days of the week are you available (circle all that apply)      **S M T W T F S**

**Licensure** *(Verification of Preceptor's License is required. Print verification and submit along with this request).*

*(NYS – <http://www.op.nysed.gov/opsearches.htm> / <https://newjersey.mylicense.com/verification> click person search).*

RN License No. \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
APN: License No. \_\_\_\_\_ Expiration Date: \_\_\_\_\_ Specialty: \_\_\_\_\_  
MD/DO: License No. \_\_\_\_\_ Expiration Date: \_\_\_\_\_ Specialty: \_\_\_\_\_  
Certification Type: \_\_\_\_\_ Certifying Body: \_\_\_\_\_

**Clinical Site Information**

|  |  |                 |  |   |
|--|--|-----------------|--|---|
| To the right is a list of types of patients that may be at your site. please check any and all that apply to this clinical site. |  | Adult           |  | To the left, please estimate the percent of time the preceptor spends with each type of patient this clinical site. |
|  |  | Family Practice |  |   |
|  |  | OB/GYN          |  |   |
|  |  | Pediatrics      |  |   |
|  |  | Urgent Care     |  |   |
|  |  |                 |  |   |

**Preceptor Signature (optional)** \_\_\_\_\_ **Date** \_\_\_\_\_