Harborview Hall Fall 2023 to Spring 2024 Transition Information

*Sent to Harborview students on 11.8.2023*

Dear Students,

We hope this email finds you well. Thank you for your patience as we’ve worked on the finalized plans for your transition from the even side of Harborview Hall to the newly renovated odd side of Harborview Hall.

To ensure a smooth transition and to allow the construction team to complete significant work over the winter break, we will be closing Harborview Hall entirely from December 14, 2023 until January 14, 2023. This means that there will be no winter break housing in Harborview Hall and all student belongings will need to be removed from the building for the winter break period. We have worked to identify a few options for student belongings during this time.

Please review the following options carefully and submit the ‘Harborview Hall Transition Form’ on eRezLife (housing.wagner.edu) by **9am on Monday, November 20.** We recommend talking over these options with your family and loved ones as you make a decision. Once your decision is submitted, it is final.

**Option 1: Take Home Belongings**
Our recommended option is for students to take all of their belongings home with them during the winter break. For students who are considering not returning to the College for the spring semester, it is strongly recommended that you seek this option.

Here are some relevant details if you are considering this option:
- We will have large bins available for students to reserve to assist with their move-out process.
- While we understand transporting particularly bulky items such as mini fridges is not as easy, the College will store mini fridges and other large, bulky items over the winter break for students if taking these particular items home is not feasible. Please see Option 2.
- Students will be permitted to return the afternoon of January 23, 2023 or anytime on January 24, 2023 to move into their new housing space.

**Option 2: Take Items Home & Store Bulky Items**
This option allows students to take home all of their items with the exception of bulky items such as mini fridges or large TVs. There is no direct cost to students for storage.

Here are some relevant details if you are considering this option:
- We will have large bins available for students to reserve to assist with their move-out process.
• If you rented a fridge from MicroFridge, you should select this option.
• Students will be permitted to return the afternoon of January 23, 2023 or anytime on January 24, 2023 to move into their new housing space.

Option 3: Pack and Store All Belongings
We understand that not all students have the ability to take all of their belongings home with them for the winter break, so we have coordinated a packing and storage option. Students will be responsible for packing their belongings in boxes provided by the College and the College will work with our moving company to have the belongings stored in a climate controlled storage unit on Staten Island. There is no direct cost to students for storage.

Here are some relevant details if you are considering this option:
• Students are responsible for packing their belongings themselves. Staff will not be responsible for packing student belongings.
• When signing up for this option, students will be required to complete a full inventory of items they pack away. Residential Education staff will then verify the correct number of boxes prior to a student departing for the winter break.
• Students who select this option will not be able to access any belongings until after January 14, 2024 so it is highly recommended that all medications, identification items (e.g. passports, birth certificates, social security numbers), credit cards, checks, chargers, etc. are not stored.
• While all boxes being stored will be insured, students should not store valuable items over $200 in their boxes.
• Items that can be stored include clothing, TVs, cords, chargers, lamps, personal appliances and items, decoration, non-perishable foods, bedding and bathroom items.
• Items that will not be stored include open foods, beverages or liquids, flammable items or items unable to be stored per government regulations (e.g. candles, batteries, aerosol cans, sprays).
• All items will be redelivered to student rooms prior to their arrival back to campus for the spring semester.
• Students will be permitted to return on January 24, 2023 to move into their new housing space.

Additional Information about the Move-Out Process
Due to the closure of Harborview Hall beginning on December 14, there will be no late departures approved for Harborview Hall residents. All residents must depart from Harborview Hall at 10:00am EST on December 14.

Students will be required to sign up for a move-out time to check-out with a ResEd staff member. During this time, students will meet a ResEd staff member in the lobby of Harborview Hall to get their key envelope and together, the student and staff member will go to the student’s room to ensure they have fully departed the room OR have fully packed up their items in their
room. This sign up form will be released on Monday, November 20 and must be completed by Friday, December 1.

**Spring Semester Housing Intent Form**
Each semester, residential students will complete a housing intent form to notify the College of their intentions for the upcoming semester. The Housing Intent Form - Spring 2024 is located on your housing portal (housing.wagner.edu) and should be completed by Friday, December 1st. This form is required to be completed by all residential students.

**Returning to Campus for the Spring Semester**
Students will be required to sign up for a move-in time for their return to campus for the spring semester. Pending the option you choose above for your items during the winter break, you will either be permitted to sign up for a time in the afternoon of Tuesday, January 23 or any time on Wednesday, January 24. The sign up form will be released on Monday, December 11 and will be due on Friday, January 12.

For student athletes who are required to return early, information about your return to campus will be communicated by our office and Athletics.

**Additional Information for Winter Student Athletes**
For student athletes on the basketball team, swim and dive team, women’s water polo team, women’s cheer team or track and field team who are here for the winter break or return early, additional information about your winter break stay will be sent to you shortly.

**Due Date Checklist**
We understand that this email has a great deal of information, so we’ve created a small checklist below to help with upcoming due dates of forms:

- [ ] Complete Harborview Transition Form by Monday, November 20th
- [ ] Sign up for move-out time between Monday, November 20th and Friday, December 1st
- [ ] Complete Spring Semester Housing Intent Form by Friday, December 1st
- [ ] Sign up for spring semester move-in date/time between Monday, December 11th and Friday, January 12th

If you have any questions about the options or process, please feel free to reach out to our office at resed@wagner.edu and a staff member will be in touch with you.

We appreciate your flexibility, cooperation and understanding as we continue to work with our construction team to ensure a smooth transition and spring semester!

Sincerely,
Reilly Schaefer
Director
Office of Residential Education